

Minutes
PEACE LIARD REGIONAL ARTS COUNCIL
Regular Meeting – Hudson's Hope
May 7th, 2005

The meeting was called to order at 1pm with 8 people present: Anita McWilliams, Brian Sipe, Erin Hanna, Lisa Bush, Rosaleen Ward, Pat Markin, Sonja Butts, Laurie Petrucci, Sue Popesku.
Recorder: Ellen Corea

Approval of Agenda – accepted with additions

Approval of minutes from last meeting – April 10th, 2005 Sonja/Lisa passed

Correspondence – Accepted written report

Business Arising

1. Regional Juried Art Exhibit – Pat and Rosaleen reported on the RJAE. Everyone agreed that Hudson's Hope did a great job of the exhibit! There were 94 pieces and over 60 people attended the opening. The committee was within budget and the income was better than expected. Pat will send Ellen the updated data base. Next year the exhibit will be in Dawson Creek and it was suggested that there be a workshop on framing and packaging. Lisa also volunteered to conduct a workshop on writing artist statements.
2. Arts Week - Final Report – Ellen stated that she will be submitting the final report. Suggestions to go to BC Arts Week re: posters – leave more white space on the bottom of the poster to advertise local events. Ellen will include the suggestion in her report and Lisa will bring the idea forward to the ABCAC.
3. Web Site – After some discussion it was decided that next meeting we will go through a session to develop a logo for the PLRAC. Since the website will be tied to the logo, it was decided to put it on hold until the logo is in place. Everyone agreed that our slogan was
Shaping Today-Inspiring Tomorrow
4. ABCAC Board Check List – the members went through the Checklist re: the PLRAC and came up with the following issues to focus on:
Strategic planning and evaluation
Awareness
Diversity
Personnel /harassment /conflict of interest policy
First thing is to work on strategic planning in the fall.
5. Upcoming Election – Questions: Sue will develop six questions and bring them to our next meeting on September 17th
6. Voting membership on the ABCAC Board – See Attached Discussion

7. Branding of the Peace - Thanks to Pat for giving an overview. Any CAC's that may be interested may want to use the Branding of the Peace Logo. Suggested that we ask Northern Exposure to come to our next meeting in Dawson Creek
8. Grant Deadlines – Brian asked that it would be nice to have a comprehensive listing of grants available with deadlines etc. It was discussed and felt that although this would be the perfect situation, with all the changes on a regular basis, it would be almost impossible to do. On the regional level we could have a session on writing grants or developing projects. Come with a project in mind and go through the steps to developing the program and getting funds.

1:45pm *New Business*

1. Art Collection – Ellen will remind Chetwynd that it is their turn to purchase the piece for the Art Collection. There was some discussion of touring the collection.

Reports

1. Treasurer - Sonja presented a written report

Motion to accept the treasurers report as presented

Sonja/Lisa passed

2. Coordinator - Ellen presented a written report. Accepted for information.
3. President – Sue talked about the CIRCA and the fact they were discussing with the BCAC about the development of a Cultural Corridor.
4. Theatre BC Rep – Sue stated that the Theatre Zone Festival is May 12-13. Sue reviewed the plans - Hudson's Hope will host the Zone Festival next year.
5. ABCAC Rep – The ABCAC Conference will be April 23-23 in the Lower Mainland next year. See discussion re: Voting Membership (attached)
6. BCTC Rep - no report available.

Next Meeting September 17th Chetwynd

Minutes
PEACE LIARD REGIONAL ARTS COUNCIL
Regular Meeting
February 19th, 2005 Dawson Creek

The meeting was called to order at 1:00 pm with 12 people present: Brian Sipe, Erin Hanna, Anna de Montezuma, Sue Popesku (chair), Sonja Butts, Lisa Bush, Calvin Kruk, Pat Markin, Heidi Kux-Kardos, Kathleen Olson, Kathi Birosh *recorder: Ellen Corea*

Approval of agenda

Approval of minutes from last meeting – November 6th Tumbler Ridge
Heidi/Kathleen passed

Correspondence: A list of correspondence was presented and accepted.

Business Arising

1. ABCAC 2005 Conference – Because this conference is so close everyone was encouraged to attend. There may be up to 19 people going from our region. It was agreed that Ellen and Sue will be going for the PLRAC.
2. Heidi's ABCAC Term: Heidi's term as a director for the ABCAC is up. Everyone expressed our appreciation for the wonderful job that Heidi did for us as our delegate.

Motion: That Lisa Bush be nominated as our ABCAC Director for the next term.
Brian/Anna passed

3. Regional Juried Art Exhibit: Pat gave an overview of the plans for the event.
4. Arts Week - April 24th to 30th, 2006 – after some discussion it was agreed that we do our advertising program for arts week. Everyone will send Ellen their community information.
5. Art of the Peace – Ellen gave a report about Art of the Peace. We are now a member in good standing of the organization; each of our Communities Arts Councils is a member as well.
6. Web Site – Tabled until next meeting
7. Coordinators Contract – After a thorough discussion and review of the situation (employee vs. contractor) the following motion was brought forward:

Motion to continue to engage a contract coordinator **Brian/Lisa passed**
Motion to engage Lorien Designs as an administrative contractor for the PLRAC.
Heidi/Kathi passed

Additional: It was requested that Lorien Designs be insured under WCB and that Ellen Corea is taken off the signing authority for the PLRAC.

8. Directors Insurance – Ellen brought forward the information about the directors insurance and had copies detailing the coverage for all the registered groups.

New Business

ABCAC Board Check List – Heidy brought forward a “Board Strength Inventory” that was developed by the ABCAC for their board and suggested that we fill it out as individuals. Ellen will e-mail the inventory to everyone and we can fill it out in our own time and bring them to our next meeting.

1. Upcoming Election – The following people volunteered to develop a number of questions that should be brought forward to our candidates during the next election campaign: Brian, Sue, Pat and Lisa. There was some question on how these should be brought forward to our candidates (open forum, private meeting?)
2. Request from Writing on the Ridge – Donna Kane submitted a final report for the Writing on the Ridge Regional Literary Series and also a request for funding for the next years program. Kathleen noted that there were no presentations in Fort Nelson and that she would be checking with the FN regional contacts to confirm their involvement.

Motion to support the Regional Literary Series for \$500 Sonja/Anna passed

Reports

1. Treasurer - Sonja presented a written financial statement

Motion to accept the financial statement as presented Sonja/Brian passed

Arts Council Grant - Ellen confirmed that we have received notice that we were awarded our usual administrative grant from the BCAC.

The annual budget was reviewed and changes made. The adjusted budget will be brought forward to the next meeting.

2. Coordinators – Ellen submitted a written report. Accepted for information.

3. Presidents – see Theatre BC report below

4. Theatre BC Rep – Sue reported for Theatre BC Peace River Zone. Darren Szpak is our regional rep. to the Theatre BC board. The Zone Festival will be May 12, 13, and 14.

5. BCTC Rep - Calvin confirmed that he has formally withdrawn his name as the BCTC Rep.

Motion to nominate Heidy as our BCTC representative Pat/Anna passed

6. ABCAC Rep – see #2 under Business Arising. Heidy stated that the government has just committed a 3 million dollar budget for the BCAC and that there is 25 million set aside for Arts and Culture endowment.

Upcoming meeting schedule:

April 10th - Prince George

May 7th – Hudson’s Hope

September 17th – Fort Nelson

November 5th – Chetwynd

January 28th – Tumbler Ridge

Diary:

Kathleen: Important to set aside at least 1 hour to discuss volunteers and volunteerism. Discussion issues: Funding in resource communities, Board Development, Forms of Communication and the “3Ws of Grants: Where, When and What”.

3pm: Adjourn to AGM

Minutes
PEACE LIARD REGIONAL ARTS COUNCIL
Regular Meeting – Chetwynd
September 17th, 2005

The meeting was called to order with 10 people present at 2pm: Sue Popseku, Anna de Montezuma, Yvonne Elden, Brian Sipe, Erin Hannah, Sonja Butts, Lisa Bush, Calvin Kruk, Pat Markin Ellen Corea recorder

Approval of agenda Yvonne/Brian passed

Approval of minutes from last meeting – May 7th, 2005 Lisa/Anna passed

Correspondence – List accepted for information Calvin/Yvonne passed

Business Arising

1. Regional Juried Art Exhibit Tour: Ellen discussed the various problems that happened with the tour this year – pieces being damaged while on display or in the act of packing. After some discussion it was proposed that we look at the feasibility of other alternatives to the tour that would be a drawing card for the artists. Everyone is to think it over and come with some ideas for next meeting.
2. Web Site/Logo – After a discussion session led by Pat, Sonja worked on a logo for the PLRAC. She took the information and the initial ideas back with her and will come with some suggestions to the next meeting
3. Strategic Planning – The members went through a strategic planning exercise in the morning session, developing a new 3 year plan. Ellen will put the information together and bring back a draft document to be reviewed and ratified at the next meeting.
4. Upcoming Election – Questions – Sue led the group through some interesting questions that could be asked of our municipal and regional candidates. Since we had two candidates at the table (Calvin and Brian) they were also asked for their feedback. It was decided that each arts council would develop their own questions reflective of the discussion.
5. Voting Membership on the ABCAC - Lisa confirmed that the information from our last meeting was taken to the ABCAC board for discussion.
6. Developing a Grant Project – It was decided that Tumbler Ridge would come to the meeting with an idea for a community project and the group would help them do a grant application.
7. Art Symposium in Dawson Creek – Ellen gave the outline of the Art of the Peace Art Symposium to be held in Dawson Creek on October 14th and 15th stating that it was an excellent opportunity to sponsor it as a PLRAC regional event.

Motion to sponsor the “Painting the Big Picture” Art Symposium with \$500

Yvonne/Brian passed

AGENDA
PEACE LIARD REGIONAL ARTS COUNCIL
Regular Meeting – Tumbler Ridge
November 5th, 2005

Morning Discussion

- 9:30am **Community Reports**
Review and discussion re: strategic Planning
Review and discussion re: logo

Regular Meeting

- 1:00pm Call to order
Approval of agenda
Approval of minutes from last meeting – September 17th, 2005

- 1:10pm Correspondence

- 1:15pm Business Arising

1. Regional Juried Art Exhibit - Tour or ...?
2. Web Site – Logo from last meeting/morning discussion
3. Strategic Planning – ratification
4. Developing a project grant– TR to have a project? - *art gallery - not for profit - sell works / demonstration*
Arts Now Grant Writing Presentation
5. Arts Symposium in Dawson Creek – Final Report

- 1:45pm *New Business*

1. Regional Juried Art Exhibition – March 11th – 25th (DC)

2) Fundraising G.P
3/7

Reports

1. Treasurer
2. Coordinator
3. President - *Royal Bakasen*
4. Theatre BC Rep - *Morris Holmes*
5. BCTC Rep
6. ABCAC Rep - *30th anniversary in 2006*

Next Meeting AGM?

- Did I want ask for BCTC - did he apply?

Adjournment

8. Arts Now Grant – Sue mentioned that very few applications have come forward for this region to the Arts Now grant and encouraged everyone to take a look at the program.

New Business

1. Final Report from Writing on the Ridge – Ellen stated that Writing on the Ridge submitted the final report for the PR Literary Series. They had requested more funding for the Fall Series and Ellen talked to them about only sponsoring once a year for the whole year. She also mentioned that the budget short fall from this program was covered personally by Donna Kane.
2. Directors Insurance – Ellen confirmed with the group that they would like to continue the Directors Insurance through the Pacific Regional Arts Council.
3. BCAC Discussion and Budget development - Discussions were brought forward from the morning relating to strategic planning and the BCAC Grant. The board went through the development of the new budget keeping the strategic planning in mind. Ellen will use the information to complete the BCAC operation Grant.

Reports

1. Treasurer - The treasurer presented a financial report and proposed 2006 budget
Motion to accept the financial report as presented **Sonja/Lisa passed**
Motion to accept the proposed 2006 budget as presented **Brian/Anna passed**

2. Coordinator - Ellen presented a written report. Accepted for information
3. President – Sue discussed her view of the current situation with Fort Nelson and thoughts on how it may be resolved. At this point in time it was agreed that we couldn't do a lot to remedy the situation but we would try to keep the lines of communication open and see how things are unfolding.
4. Theatre BC Rep - Sue stated that Morris Holmes is our representative and he is very active within the theatre sector.
5. BCTC Rep – Heidi submitted a written report as attached.
6. ABCAC Rep – Lisa confirmed that the 2006 Conference will be held April 21-23 somewhere in the lower mainland. Bronwen Sutherland is the new Chair.

Adjourned at 4:30

Next Meeting November 5th, 2005 Tumbler Ridge

**Peace Liard Regional Arts Council
Correspondence**

Artists Journal	Re: Newsletter
CCA	Re: Annual Report Blizzart 60 th Anniversary Edition
Art of the Peace	Re: Magazine
Shape	Re: Newsletter
BC Achievement Foundation Awards	Re: Nomination paper
Andrew Kwan Arts Management	Re: Performance Brochure
CIRAC	Re: Arts North Newsletter
Shape	Re: Newsletter
Arts Starts	Re: Newsletter

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**Peace Liard Regional Arts Council
Correspondence**

Shape	Re: Newsletter Newsletter
CCA	Re: Blizzart Newsletter
Fed of Canadian Artist	Re: Newsletter
CIRAC	Re: Newsletter
CCA	Re: Application Deadlines
Artists Journal	Re: Newsletter
ABCAC	Re: Assembly Conference Info.
National Arts Centre	Re: Roundtable on Philanthropy in the Performing Arts
Arts Starts in School	Re: Newsletter
ABCAC	Re: BC Arts Week
BC Creative Achievements Awards	Re: Invitation

***Peace Liard Regional Arts Council
Coordinators Report
April 10th, 2005
Dawson Creek***

Since the last regular meeting of the Peace Liard Regional Arts Council on February 19th, 2005 the following tasks have been completed

Office:

General office duties: typing minute, photocopying, mailouts, gathering and recording mail, correspondence, etc.

Financial:

General bookkeeping duties, payables and receivables, deposits
Adjustment of Budget
Filing Charitable Tax Return
Filing Societies Registration

Special Projects

Arts Week Application
Preparation for Arts Week Advertising
Ongoing RJAE support
Filing Nomination Forms – ABCAC
BCTC

Newsletter: December/ January
Newsletter March/April

*Respectfully submitted April 10th, 2005
By Ellen Corea - Coordinator*