

## SECRETARIES

All adjudicators are staying at the Cedar Lodge Motel. You may be required to pick your adjudicator up at the Airport or Bus Depot, see them off and generally transport them around. Breakfast will be provided at the motel, lunch at the Village Square (where there is a charge account). Lunch is provided for the Sec. and Hall steward. Please ensure that your adjudicator knows where stores etc. are located.

Please be at the Hall in time to arrange papers, certificates, etc. Adjudication begins at 0900 hrs. sharp. Coffee will be provided at the wish of the adjudicator. Lunch will probably be 1½ hours. There is a session of Speech Arts and Music Wed. evening, and a no host supper Tuesday April 24th at the Village Square, at approx. 1930 hrs.

Some adjudicators feel that it is the Secretaries's job to write out the comment sheets and certificates for them which they will sign and hand out after verbal adjudication. You will be supplied with a ribbon to wear for easy recognition. You should have good communication with the Hall Steward, with regard to layout of the Hall, coffee breaks, changes in the programme etc.

Good luck and thank you for your support.