

Bright Nights in June meeting February 16th 2017

Present: Katy, Sue, Oliver, Trinity, Melissa, Alan, Connie

Schedule of events:

Monday June 5: Sand Sculpture prep, start decorating for Gala

Wednesday June 7: Chainsaw carving

Thursday June 8: Art Stars Talk of the Town 7-9pm

Friday June 9: BNIJ Gala reception and performance 6pm - 10pm

Saturday June 10: Art Market Print Maker's Demo 10am-3pm

Updates:

- Sponsorship Letter is finalized and ready to be mailed
- Sand Sculptors are on board

Tasks:

Trinity:

Sponsorship letter

- o Edit mail list
- o Print
- o Mail out

Book with café for June 9th evening

Ask Russel about 1940's / Canadian Props

Email Heather at the Museum about Décor – we need it by June 5th

Ask Stage North about decorations as well

Update budget

Oliver/Melissa:

Continue to confirm Performers

Collect small bio's on performers for Marketing purposes

Katy:

Write Press Release by early May to be sent out :

- CBC
- Global
- CTV Island News - Cheryl Bloxdam
- Local

Oliver/Trinity:

Finish event for website

Update facebook page every time there is an update

Oliver:

Speak to Community Band about 40's music.

Speak to Choir about small set.

Alan:

Confirm Printer Makers for Print Making Event June 10 10am-3pm

Start marketing items for event

Book Quartet for Gala night in Gallery

Sue:

Marc Beerling & Friends for fashion show

Large Artwalk map for concourse

Upcoming Items:

- Festival Grant Application
- City meeting: ask about moving red statue
- Sand Sculpture Logistics:
 - Sand provided by?
 - Skid Steer
 - Permit
- Chainsaw Carving Logistics:
 - Ryan Cook - (604) 849-2459

- ryan@sawvalley.com
- Day rate: \$800 + GST
- Construction fencing ?
- Art Market:
 - Horticultural Society to clean up flower beds by June 3rd
 - City - flower baskets and post by June 5th
 - Parking lot swept
 - Sign - equipment - roller parked for May 1st
 - Steam Roller
 - Outdoor tents: City application
 - Stage/music equipment: City application
- Gala Logistics:
 - Decor
 - Photo Booth
 - Bar tables
 - Stage decor?
 - Sponsorship marketing

JUNE ARTS MONTH

Bright Nights In June Meeting - March 14th, 2017

Agenda

HARRIS - MEASUREMENTS
PARKING LOT

Schedule of Events

Saturday June 3th

Monday June 5th: Sand sculpture prep, decorating Cultural Centre

Monday - DECORATING

Tuesday June 6th: - Sculpting STARTS

Peter/David - SAND-TRUCKING
- Jesse

Grade 4,5,6

Wednesday June 7th: Chainsaw carving, demo's for school kids

Thursday June 8th: Art Stars @ 7pm - 9pm NPCC -

Friday June 9th: Unveiling of Sand Sculpture - TIME?, Gala, 6 pm - 10 pm

and Gallery - 6PM - 6:30 - October

Saturday June 10th: Art Market & Print Demo 10am-3pm

Catering/Drinks

- Sherron Butler - Pottery

- Ingham, April - artist book

- Margaret Fox - festival

- Anne Russo -

- Jean Scotti - Fresco Camp

- Peter Vogelaar -

- end of April -
short bios -

Things To-Do:

Trinity:

Sponsorship letter - follow up/pencil -

- o Edit mail list
- o Print
- o Mail out

Book with café for June 9th evening

Friday Night Security

1940s Ask Russel about 1940's / Canadian Props *wait up photo / in hand*

Email Heather at the Museum about Décor - we need it by June 5th

Sat 3PM - Tear Down -

Ask Stage North about decorations as well

Update budget

- Raffle - Fun -

- 2 photo books -

Oliver/Melissa:

Continue to confirm Performers - Wesley - Brock Jellison

Collect small bio's on performers for Marketing purposes

- Peter, Shannon,
TANISHA, STACE, Tom Cole,

- Army theme - Army
Denise Szalai - Army

Katy/Trinity - Marketing for both BNII & Arts Market

- Army - Jeep - call Buddy Pat

Write Press Release by early May to be sent out :

- CBC
- Global

- Cheryl Blomham - TV Island News

- CTV Island News - Cheryl Bloxdam
- Local
- o Facebook
- o Radio
- o Newspaper

Oliver/Katy:

Katy

Start up the application for the tables, tents, and stage for the Arts Market

Oliver/Trinity:

- Finish event for website
- Update facebook page every time there is an update

Oliver:

- Speak to Community Band about 40's music.
- Speak to Choir about small set.
- Liquor Licence - add Gallery & Upstairs area

Alan/Connie

Look into entertainment for Art Day

*Scarlett Sway - Band
12-2pm*

Alan:

- Confirm Printer Makers for Print Making Event June 10 10am-3pm
- Book Quartet for Gala night in Gallery
- Start up a list of supplies

- Write up a budget for art supplies for Arts Market

(email req of art supplies from Festival gut -)

Marketing

- Posters for the Arts Market

Sue:

Marc Beerling & Friends for fashion show -

Large Artwalk map for concourse

- May 5 - Hi Res (4x4 feet) Mark -

Upcoming Items:

Bright Nights In June Meeting – April 11th, 2017

Agenda

Schedule of Events

Friday June 2nd: Peter flies in

Saturday June 3rd: Sand Day - Delivery (Skidsteer, permit)

Monday June 5th: Sand sculpture prep, decorating Cultural Centre

Tuesday June 6th: Start sculpting

Wednesday June 7th: Chainsaw carving, demo's for school kids *RYAN COOK*

Thursday June 8th: Art Stars @ 7pm - 9pm NPCC Tickets are \$10

- Speakers: Anne Russo, April Ingham, Shannon May, Tiffany Biladeau, Shannon Butler. – ARE THESE CONFIRMED FOR MARKETING PURPOSES??

Friday June 9th: Unveiling of Sand Sculpture - *APM* TIME?, Gala 6 pm - 10 pm *6:30 Reception 7:30 show*

Saturday June 10th: Art Market & Print Demo 10am-3pm - Set up at 7am, tear down at 3pm *Sue Do*

Things To-Do:

Trinity:

Ask Stage North about decorations

Update budget

Army stuff

*- Roger Dreyfus - under wear
- Dennis Szalai - act con
- Kent? army
- [unclear]*

Oliver/Melissa:

Continue to confirm Performers *Tom Coker, Carrie J Phillips, Bruce Jellison, Peter Anthony Togni,*

Collect small bio's on performers for Marketing purposes – Need This!!

Katy/Trinity - Marketing for both BNIJ & Arts Market

- Update Posters with performers info
- Update Facebook Event
 - Facebook live video regarding event
- Radio – Start May 12th for 1 month coverage
- Newspaper

*check on Sue do
- Tom Harvey -
- Pat Doreval*

Oliver/Trinity/Katy:

Make sure BNIJ is on front page and in Events – ASAP

Start volunteer lists: Cadets, volunteer base, United Way, etc.

Oliver:

Speak to Community Band about 40's music.

Speak to Choir about small set.

Liquor Licence - add Gallery & Upstairs area

Permit - City Partnership??

Alan/Connie

Look into entertainment for Art Day - **Mechanical Botanicals**

Alan:

Confirm Printer Makers for Print Making Event June 10 10am-3pm

Book Quartet for Gala night in Gallery

Start up a list of supplies

Marketing

- Posters for the Arts Market

Sue:

Marc Beerling & Friends for fashion show

Large Artwalk map for concourse

Dennis- Tent for decorations/ other decor

Upcoming Items:

- Festival Grant Application - **WHERE ARE WE WITH FUNDING?** - update budget

- BCAC - \$3500 ^{\$3900}
- NDIT - \$2500 -
- Arts Council - \$5000 for Sand Sculpting =
- Invoice Arts Council for 25 Year pins ✓

\$2000 - Surerus
 \$100 - Mary Little
 \$1500 - BC Danning

- City meeting: ask about moving red statue - to arts post

- Sand Sculpture Logistics:

- Sand provided by - Taylor and Trucked up (free) - Poor boy or Surerus
- Skid Steer - Saturday June 3rd - Surerus
- Permit - Oliver

SMT

11-2

~~Ames~~
Do

Mechanical Botanicals -
- Poster -
- Cass Phillips -

30 minutes

5-6
Danning

by April 25

10 printmaker - 2' X 4'



TD - Northern BC Recreation
Holly Benfield

Bright Nights In June Meeting – May 16th, 2017

Agenda

Schedule of Events

Photos to Twitter

Friday June 2nd: Peter flies in

- ✓ Confirmed, Cheque Sent

- Logo -
- PCRAC -

Saturday June 3rd: Sand Day - Delivery

- Parking Lot swept by City (or on the 5th)
- Skidsteer + 2 employees _____ Time (Surerus)
- Sand: 2 Loads, Surerus truck? _____ Time (Taylor)
- Person in charge: Peter
- Fencing: Peace Country Rentals – Connie
- 2 packers: PCR – Connie
- Water: hooked up and available
- Lift to hang banners: Connie

Monday June 5th: Sand sculpture prep, decorating Cultural Centre

- Denis flies in
- Decorations
 - Streamers
 - Canada day bunting: wholesale tablecloths
 - Balloons
 - Sue – Army tent/ other décor Dennis?
 - Old Search lights from theater
 - Flowers for table – red & white centerpieces

Tuesday June 6th: Start sculpting - Peter & Dennis Klein

Wednesday June 7th: Chainsaw carving, demo's for school kids

- Ryan Cook Confirmed
- Schools
 - 10am – playArts Preschool
 - 10:30am _____
 - 11am _____
 - Lunch _____
 - 12pm – Wonowon Elementry
 - 12:30pm – Wonowon Elementry
 - 1pm _____
 - 1:30pm – playArts Preschool
- Who is the facilitator of the day/ Volunteers
 - Market directly to the schools
 - Visit for demo of chainsaw

- Watch process of sand sculpting
- Hands on sand forming
- Art walk
- Central/Elementary schools

Do
Artwalk Map - Blow Up

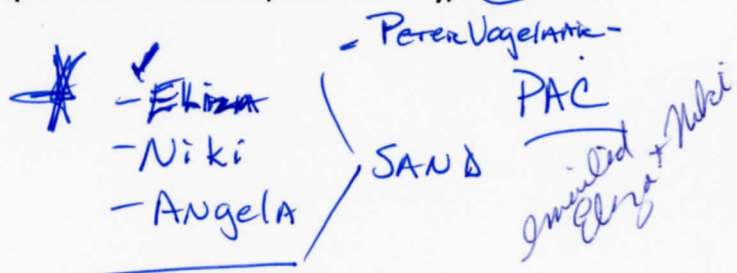
*Peter Foggi
 Brock Johnson*

*5 people
 by next
 Tuesday*

Thursday June 8th: Art Stars in the MP room @ 7pm - 9pm NPCC: Ann Russo, Shannon May, Shannon Butler? Tickets are \$10

- Who is confirmed

- MP Room
- Marketing?
 - Poster
 - Facebook
 - Radio
 - _____
 - _____
- Venue manager set up for ticket



Facilitator →

WAZO Shop Keepers - (Wed)

Friday June 9th: Unveiling of Sand Sculpture - 6pm, Gala 6:30 pm - 10 pm

- Unveiling of sand sculpture; will be done inside during cocktail hour
- Cocktail hour
 - Catering
 - Drinks
 - Bar tables
 - Photo booths
 - 1 traditional
 - 1 for "1 photo memories of the NPCC"
 - Background?
 - Art Opening
 - Volunteers
 - Table tents for sponsors
 - Host - Theatre & possible "on location" for cocktail hour > Confirm with SunFM
- Performance
 - Programs
 - Bios and Photos
 - Sponsor logos
 - Host
 - Mayor - Give Naomi official invitation write up.
 - MP - Oliver sent?

** Contact Band -*

Saturday June 10th: Art Market & Print Demo 10am-3pm - Set up at 7am, tear down at 3pm

- Volunteer list – Cadets, United Way, Rotary, Nelson from Ideal OS, Rod n’ Gun Club: Trinity
- Entertainment 11-2 – Community Band, The Alaska Highway CD Stage hosted by the PLRAC
- Printmakers confirmed - 11
- Roller - _____ time (Surerus)
- Supplies – Alan to order
- NDTS Food 11am – 2pm
- Wood – Connie/Alan
- Blankets/Carpet – Connie/Alan
- City: 5 tents and will set-up morning of, will sweep parking lot
- Stage, Table & Chairs: Systems?
- HOW MANY MORE TENTS DO WE NEED?
- Garbage cans, barricade off areas
- T-shirts
- Marketing:
 - Facebook event
 - Radio
 - Newspaper
- Photographer?
- First Aid/Medic on site

① - 4 post tent -

Donna - PLRAC -
advertisements on
Facebook.

- CAC - ask for
helpers on Sat.

email to Trinity
reception@upcc.bc
.CA

Updated budget

Start volunteer lists: Cadets, United way, Rotary - Nelson from Ideal OS

Marketing

- Radio
- Newspaper – in-kind donation from AKHN
- Facebook – event, boosted posts

Liquor Licence - add Gallery & Upstairs area

Create list for city – How to best utilize city staff, anything else we need from them?

Confirm Printer Makers for Printmaking Event June 10 10am-3pm

Artwalk map blown up

Upcoming Items:

- Festival Grant Application
 - BCAC - \$3900
 - NDIT - \$2500 > NOT a sponsor, a grant
 - Arts Council - \$5000 for Sand Sculpting

Next Mtg 9:30AM
Tuesday

Bright Nights In June Meeting – May 23rd, 2017

Agenda

* Tamper vibrators or stamping

Schedule of Events

Friday June 2nd: Peter flies in, 2 loads sand to be delivered by Surerus truck and fencing will be available for security – Connie PCR

- Need Nels Austro logo - Sue

_____*

Saturday June 3rd: Sand Day

- Parking Lot swept by City (or on the 5th)
- Skidsteer, operator + 2 employees _____ Time (Surerus)
- Person in charge: Peter
- 2 packers: PCR – Connie
- Water: hooked up and available with hoses
- Lift to hang banners: Connie
- Security: M-F overnight

Monday June 5th: Sand sculpture prep, decorating Cultural Centre

- Start sculpting - Peter & Dennis Klein
- Decorations
 - Streamers
 - Canada day bunting: wholesale tablecloths
 - Balloons
 - Sue – Army tent/ other décor Dennis? _____*
 - Old Search lights from theater
 - Flowers for table – red & white centerpieces

Wednesday June 7th: Chainsaw carving, demo's for school kids

- Ryan Cook Confirmed
- Schools
 - 10am – playArts Preschool
 - 10:30am _____
 - 11am - Central Elementary, Elena Penta – Grade 3 class
 - Lunch
 - 12pm – Wonowon Elementry
 - 12:30pm – Wonowon Elementry
 - 1pm - Central Elementary, Kayla Nakonechny – Grade 5/6 class
 - 1:30pm – playArts Preschool

- Who is the facilitator of the day/ Volunteers: Eliza Stanford, Central PAC, Niki Hedges, Connie
 - 4 Facilitators: intro to teachers & welcome, directions to “demo” station, keeping the “flow” of traffic going
 - Sand forming volunteers – demos
 - Visit for demo of chainsaw

* email to members - volunteers

Katy - Martine Titte

Niki
- Cheryl Lofgren

- Watch process of sand sculpting
- Hands on sand forming
- Art walk: Ideal OS to blow up : Sue - get
- Central/Elementary schools

Thursday June 8th: Art Stars in the MP room @ 7pm - 9pm NPCC: Ann Russo, Shannon May, Shannon Butler? Tickets are \$10

- Who is confirmed
 - Peter Vogelaar
 - Shannon May
 - Anne Russo
 - _____
 - _____

*Brook
Peter*

- MP Room
- Marketing?
 - Poster
 - Facebook
 - Radio
 - _____
 - _____
- Venue manager set up for ticket

Friday June 9th: Unveiling of Sand Sculpture - 6pm, Gala 6:30 pm - 10 pm

- Unveiling of sand sculpture; will be done inside during cocktail hour
- Cocktail hour
 - Catering
 - Drinks
 - Bar tables
 - Photo booths
 - 1 traditional
 - 1 for "1 photo memories of the NPCC" – Naomi going to work this
 - Background? – checking with Russell on size needed
 - Art Opening
 - Table tents for sponsors
 - Host – Theatre & possible "on location" for cocktail hour > Confirm with SunFM
 - 40's Music
 - Volunteers: Twyla is house manager, 3 other volunteers, 3 City Staff (2 Rec att 5-8, Naomi 4-8)
- Performance
 - Programs
 - Bios and Photos
 - Sponsor logos
 - Host
 - Mayor – Oliver working on invite – headshot and short statement for program
 - MP – Oliver working on invite - headshot and short statement for program

Saturday June 10th: Art Market & Print Demo 10am-3pm - Set up at 7am, tear down at 3pm

- Volunteer list – City Staff 2 Rec Attendants 9am-4pm, United Way, Board Members, Staff, Nelson from Ideal OS, Rod n' Gun Club: Trinity
 - 2 Rec attendants from 9am-4pm and 3 from Acklands Grainger from 8:30-10:30
- Entertainment 11-2 – The Alaska Highway CD Stage hosted by the PLRAC (need logo), Lydia is in charge, they need a table and a few chairs, Sue is checking on a tent
- Sunfm – On Location?
- Printmakers confirmed – at least 4 “large prints”
- Roller - _____ time (Surerus)
- Supplies – Alan to order
- NDTs Food 11am – 2pm
- Wood – Connie/Alan
- Blankets/Carpet – Connie/Alan
- City: 5 tents and will set-up morning of
- Stage – Russell or Systems by Trail
- Need : 5 more tents
- Garbage cans, barricade off areas, tables and chairs: NPCC
- T-shirts - ordered
- Marketing:
 - Facebook event
 - Radio
 - Newspaper
- Photographer - Oliver
- First Aid/Medic on site
- Insurance: Contact Sheila and inform her

Updated budget

Marketing

- Radio
- Newspaper – in-kind donation from AKHN
- Facebook – event, boosted posts

Liquor Licence - add Gallery & Upstairs area

Festival Grant Application

BCAC - \$3900

NDIT - \$2500 > NOT a sponsor, a grant

Arts Council - \$5000 for Sand Sculpting

- Hands on sand forming
- Art walk: Ideal OS to blow up : Sue – In the works
- Central/Elementary schools

Thursday June 8th: Art Stars in the MP room @ 7pm - 9pm NPCC: Ann Russo, Shannon May, Shannon Butler? Tickets are \$10

- Who is confirmed
 - Peter Vogelaar
 - Shannon May
 - _____
 - _____
- MP Room
- Marketing?
 - Poster
 - Facebook
 - Radio
 - _____
 - _____
- Venue manager set up for ticket

Friday June 9th: Unveiling of Sand Sculpture - 6pm, Gala 6:00 pm - 10 pm

- Announcement of sand sculpture; will be done inside during cocktail hour
- Cocktail hour
 - Catering
 - Drinks
 - Bar tables
 - Photo booths
 - 1 traditional
 - 1 for "1 photo memories of the NPCC" – Naomi going to work this
 - Background – Whatever size we want (no recommendation on what size) would not recommend paper put together.
 - Art Opening
 - Table tents for sponsors
 - Host – Theatre & possible "on location" for cocktail hour > Confirm with SunFM
 - 40's Music
 - Volunteers: Twyla is house manager, 3 other volunteers, 3 City Staff (2 Rec att 5-8, Naomi 4-8)
- Performance
 - Programs: Alan
 - Bios and Photos
 - Sponsor logos
 - Host – Sean McEwan from The Bear
 - Mayor – Oliver working on invite – headshot and short statement for program (tweet)
 - MP – Oliver working on invite - headshot and short statement for program

Saturday June 10th: Art Market & Print Demo 10am-3pm - Set up at 7am, tear down at 3pm

- Volunteer/worker list – City Staff 2 Rec Attendants 9am-4pm, United Way, Board Members, Staff, Nelson from Ideal OS, Rod n' Gun Club
 - 2 Rec attendants from 9am-4pm and 3 from Acklands Grainger from 8:30-10:30, Hardik's family
- Entertainment 11-2 – The Alaska Highway CD Stage hosted by the PLRAC (need logo), Lydia is in charge, they need a table and a few chairs, Sue is checking on a tent
- Sunfm – On Location? - Oliver
- Printmakers confirmed – at least 4 “large prints”
- Roller - (Surerus)
- Supplies – Alan ordered
- NDTs Food 11am – 2pm
- Wood – Connie/Alan
- Blankets/Carpet – Connie/Alan
- City: 5 tents and will set-up morning of
- Stage – Russell or Systems by Trail - Oliver
- Need : 5 more tents Connie has:
- Garbage cans, barricade off areas, tables and chairs: NPCC
- T-shirts – ordered, shipped on the 24th
- Marketing:
 - Facebook event
 - Radio
 - Newspaper
- Photographer - Oliver
- First Aid/Medic on site – Connie?
- Insurance: Contact Sheila and inform her – Katy: Emailed

Updated budget

Marketing

- Radio
- Newspaper – in-kind donation from AKHN
- Facebook – event, boosted posts

Liquor Licence - add Gallery & Upstairs area

Festival Grant Application

BCAC - \$3900

NDIT - \$2500 > NOT a sponsor, a grant

Arts Council - \$5000 for Sand Sculpting

Bright Nights in June September 19th, 2017

- Sue, Trinity, Connie, Katy, Naomi

June 7-9th, 2018

Art Stars on the 7th

- Time:
- Talk for the performers both local and out of town

Bright Nights in June Gala on the 8th

- Find a headliner (or two), then build a theme from there
- Local who is now famous? Vs professional headliner
- Ben Hepner?
- Classical, 50's Revival, Opera, Old Country
- Come back to next meeting with headliner list and estimated cost

Art Market Saturday the 9th

- All vendors - Print makers, flying colours, quilters, spinners & weavers, potters,
- Sand Sculpture - City?
 - o Naomi will check, but not sure it will be of interest
- Mural on the side of the building
 - o Sue - talk to arts council
- Adirondack chair (10 chairs) - Paint and auction off (silent auction)
- Food Vendors - The Beam, NDTs, Coal Box (J.P McCarthy)
- Pre-Registration for kid activities worked well last year, should do it again
- In the park across the street?
 - o Soft place for kids to play/sit, can use bigger tents, power from generator
 - o Would need permit from the city
- Activities - "Sand Box", face painting, vendor activities
- Performance Art - Unicyclist, performance arts, balloon animals, hula hoop girl
- Live music - local artist stage

- Headliner
- Dwayne Steel - 10m Calc opening
- Hotel California - \$10,000/ flights/hotel
- Ben Hepner
- Collin James - Rock + Blues Vancouver
- Roy Forbes -

Next meeting October 23rd at 10:00am

Do write down thoughts - experience

Chair Painting

Optometrists Next door
Murals

Mural

You've
How Far ~~to~~ Come
Aboriginal Coordinator
(Mark Enriquez)

Painting Power Poles

Lane

Google Earth

Tom

Ally


HOI
- Feb 9, 10, 11

Bright Nights in June November 15, 2017

- send to Lisa -

June 9

Art Market Saturday the 9th

- All vendors – Print makers, flying colours, quilters, spinners & weavers, potters - Lisa
- Mural on the side of the building
 - o Sue - talk to arts council, and optometrist
- ~~Paint Power Poles - Sue~~
- Adirondack chair/Muskoka Chair(10 chairs) – Paint and auction off (silent auction)
 - o \$100 from Walmart – Connie to order prototype
 - o Put chairs in alcove and make an outdoor scene where people can hang out
- Food Vendors – The Beam, NDTS, Coal Box (J.P McCarthy)
- Pre-Registration for kid activities worked well last year, should do it again
- In the park across the street?
 - o  Soft place for kids to play/sit, can use bigger tents, ~~power from generator~~
 - o ~~Would need permit from the city~~
- Activities – “Sand Box”, face painting, vendor activities
- Performance Art – Unicyclist, performance arts, balloon animals, hula hoop girl
- Live music – local artist stage Russell

Arts Council

- SIGNAGE -
- BANNER -

Next meeting:

November 20th at 10:00am – Gala

- Jan end - commit
- Feb end - joint meeting

next meeting
Jan 10 - 10am