

NUMBER: S-31445



SOCIETY ACT

CANADA
PROVINCE OF BRITISH COLUMBIA

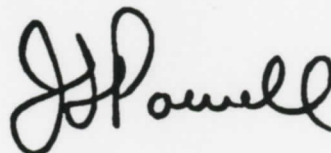
CERTIFICATE OF INCORPORATION

I Hereby Certify that

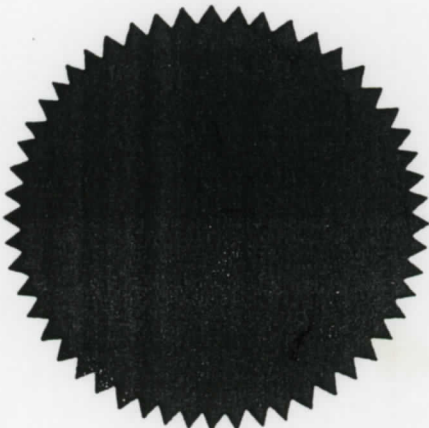
FORT ST. JOHN AND DISTRICT HOSPITAL FOUNDATION

has this day been incorporated under the *Society Act*

*Issued under my hand at Victoria, British Columbia
on January 10, 1994*

A handwritten signature in cursive script, reading "J. Powell".

JOHN S. POWELL
Registrar of Companies





NUMBER: S- 31445

CERTIFICATE OF CHANGE IN CONSTITUTION

SOCIETY ACT

I Hereby Certify that **Fort St. John And District Hospital Foundation** has changed its constitution by changing its name to **FORT ST. JOHN HOSPITAL FOUNDATION** and by changing its purpose to the following:

2.

- a) To encourage and receive donations, bequests, endowments or other acquisition of funds and property of all kinds.
- b) Engage in fundraising activities.
- c) Seek government and/or private grants for specific projects when appropriate.
- d) Receive, manage, invest and distribute funds and property for the purposes of:
 - i) Providing or enhancing patient care needs of the Fort St. John Hospital and Health Centre.
 - ii) Providing grants for education scholarships in a health care field, equipment or renovations.

*Issued under my hand and Seal of Office
at Victoria, British Columbia,
on September 23, 1997*



A handwritten signature in black ink, reading 'J. Powell'.

JOHN S. POWELL
Registrar of Companies
PROVINCE OF BRITISH COLUMBIA
CANADA



FORT ST. JOHN HOSPITAL FOUNDATION

May 1997

FORT ST. JOHN HOSPITAL FOUNDATION

CONSTITUTION & BY-LAWS

CONSTITUTION

1. The name of the Society is Fort St. John Hospital Foundation.
2. The purposes of the Foundation are:
 - a. To encourage and receive donations, bequests, endowments or other acquisitions of funds and property of all kinds.
 - b. Engage in fundraising activities.
 - c. Seek government and/or private grants for specific projects when appropriate
 - d. Receive, manage, invest and distribute funds and property for the purposes of:
 - i.) Providing or enhancing patient care needs of the Fort St. John Hospital & Health Centre
 - ii.) Providing grants for education scholarships in a health care field, equipment or renovations.
3. In the event of the dissolution or winding up of the Foundation all of its remaining assets, after payment of liabilities, shall be distributed to one or more community charitable organizations in the North Peace with similar purposes recognized by the Department of National Revenue as being qualified as such under the provisions of the "Income Tax Act" of Canada from time to time in force.

The Foundation shall be carried on without purpose of gain for its members and any profits or other accretions to the Society shall be used in promoting its objectives.
5. The Foundation may invest funds in any or all of the following:
 - a) Securities or investments which the Directors in their discretion consider to be reasonably secure and likely to return a fair income and may retain assets received by way of gift, grant, or bequest in the form in which the asset was originally received by the Foundation.
 - b) Any investment authorized by Section 15 of the "Trustee Act" of the Province of British Columbia for the investment of trust funds.
6. The Foundation is a charitable one and acknowledges that all investments and property including income therefrom is and will be held in trust pursuant to the Constitution and By-Laws to further the objects of the Foundation.
7. In accordance with the "Societies Act" it is hereby stated that paragraphs 3,4,5, and 6 and this paragraph of this Constitution are unalterable.

Who is the Fort St. John Hospital Foundation?

CHARITABLE SOCIETY

The Fort St. John Hospital Foundation (the "Hospital Foundation") is a charitable society incorporated under the laws of the Province of British Columbia and is a registered charity authorized to issue tax deductible receipts.

PURPOSES

The purposes of the Hospital Foundation include encouraging donations , fundraising activities, and using funds for the purposes of:

- 1. providing or enhancing patient care needs of the Fort St. John Hospital and Health Centre.**
- 2. providing grants for education scholarships in a health care field, equipment or renovations.**

What are the objectives of the Hospital Foundation?

The Hospital Foundation is dedicated to encouraging donations and raising funds for the benefit of the Fort St. John Hospital and Health Centre and to cooperating with the Hospital to assist in meeting the needs of the Hospital.

The Hospital Foundation seeks to build upon existing contributions and programs to provide ongoing sources of funds. The Hospital Foundation seeks the support of the community , including individuals, organizations, and corporations, to achieve fundraising goals and, consequently, promotes the importance and needs of the Hospital.

Why was the Hospital Foundation Formed?

In 1993, the administration of health care changed in British Columbia. Regional health boards were created to replace the many health care facility boards, including hospital boards.

In past years, people had made donations to the Fort St. John General Hospital in the form of money as well as donations of equipment from various service clubs. The Public Relations Committee of the Hospital Board organized fundraising events for specific equipment, i.e. mammography equipment and the eye lane. The money was managed and dispersed by the Finance Committee of the Hospital Board.

With regionalization of the health care system, the funds held by the Hospital became accessible to the entire region. In December 1993 the Fort St. John Hospital Foundation was formed in order to ensure that money and assets donated to the Fort St. John General Hospital were used for the purpose intended by the donors, specifically for the benefit of the Fort St. John General Hospital.

There are increasing pressures on hospital and other health care facilities to engage in fundraising and, rightly or wrongly, government expects communities to raise funds for health care equipment. The Fort St. John Hospital Foundation is a response to the need for local fundraising for health care needs of the Fort St. John Hospital and Health Centre.

How is the Hospital Foundation Operated?

The Hospital Foundation is managed by eight volunteer directors. Six directors are elected from members of the Hospital Foundation, one director is appointed by the medical staff of the Hospital and one director is appointed by the employees of the Hospital.

In September 1996, the Hospital Foundation hired a resource development officer to assist in the administration and promotion of the purposes of the Hospital Foundation. The involvement of a resource development officer has proven to be an effective and efficient means to advance the purposes of the Hospital Foundation and to increase fundraising results.

The directors of the Hospital Foundation and the resource development officer have developed policies regarding donations and programs, created a database of donations, and set procedures for acknowledgment and recognition of donors.

It is the policy of the Hospital Foundation to provide consistent acknowledgment and recognition to contributors to the Hospital Foundation and to encourage donations to the Hospital Foundation while respecting and cooperating with other charitable organizations or foundations.

The Hospital Foundation may accept donations in the form of cash or monetary gifts, marketable property, gifts-in-kind, and planned gifts (including pledges, bequests, life insurance, annuities and trusts).

The Hospital seeks to maintain, in cooperation with the Operations Committee of the Hospital, an updated list of approved projects, equipment, renovations and educational needs, including priorities for such needs, to assist in the appropriate management and disbursement of donations.

What are the activities and programs of the Hospital Foundation?

EDUCATION GRANTS TO EMPLOYEES OF THE HOSPITAL

The Foundation grants up to \$8,000 annually to employees of the Fort St. John Hospital to further their education in area relating to their work at the Hospital. Applications are received by May 31. Successful applicants receive up to 80% of tuition and course materials.

ANNUAL FUNDRAISING CAMPAIGNS:

"Be An Angel, Light a Light" is the Christmas tree light up campaign conducted in November for the past two years has raised over \$20,000 each year for equipment at the Fort St. John Hospital. The tree light up takes place the first week in December. Each year a new feature is added to the campaign. This is a public appeal campaign assisted by the North Peace Savings and Credit Union and CIBC (Canadian Imperial Bank of Commerce).

The Spring fundraising campaign focuses on the equipment requirements of one department at the Hospital. This campaign is a letter writing and personal visit campaign to businesses and organizations. The Intensive Care Unit Campaign of 1998 raised \$51,000 for three electrical beds, 4 multi-infusion pumps and a C-PAP machine.

BUSINESS BASED EVENTS:

The Foundation encourages businesses and organizations to conduct fundraising events in the name of the Hospital Foundation. Chatter's Restaurant Benefit Buffet is an example of a business-based event which has had three successful years.

LEAVE A LEGACY:

Families and friends can donate a gift in honour of a person or a memorable event. Anniversaries, reunions, and other special occasions for a person or a family will be indicated on the Recognition Wall with "In Honour of ... (a special name)".

GROUPS AND ORGANIZATIONS FUNDRAISING EFFORTS:

The Foundation cooperates with organizations, teams and groups that wish to conduct a special event to raise funds for the Hospital. The RCMP Bluey Days to be held on September 11, 1999 is an example of this kind of event.

What has the Hospital Foundation achieved to date?

Since September 1996, the Hospital Foundation has completed various fundraising campaigns and, as a result, paid for the purchase by the Hospital of numerous items of equipment. The total value of contributions by the Hospital Foundation for equipment since September 1996 is in excess of \$120,000.00.

The Hospital Foundation also provided funds for educational needs totalling approximately \$18,000.

In addition to the fundraising and the contributions of equipment and education funding, the Hospital Foundation communicates to the community a positive image of the importance and needs of the Hospital (and the North Peace Health Council). The Hospital Foundation's "Be an Angel, Light a Light" campaign, including the award winning parade entries, have been highly visible, very popular and successful in raising the awareness of the community and the importance of donations by individuals.

The goodwill and positive public relations of the Hospital Foundation's public fundraising campaigns is also promoted with the Hospital staff by encouraging their input regarding the use of the proceeds from the 50/50 draw conducted at the Hospital.

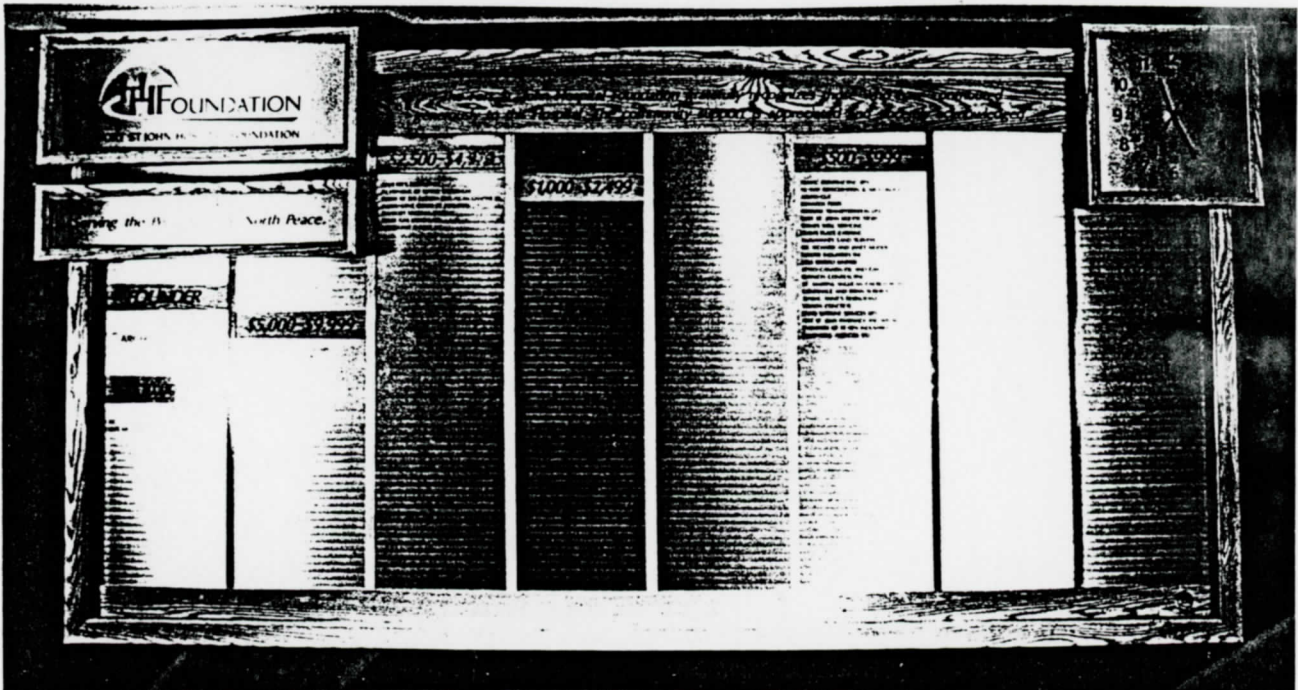
The Hospital Foundation has also been developing the policies, procedures and organization resources to continue and expand successful fundraising activities.

What is the Hospital Foundation's vision of the future?

The Hospital Foundation is committed to continuing with and improving the fundraising campaigns which have proven successful in the past. The Hospital Foundation also intends to develop new fundraising campaigns or activities, including encouraging corporate donations and planned giving which have the long term potential of very substantial contributions for the benefit of the Hospital and patients of the Hospital.

The Hospital Foundation supports the initiative of the Operations Committee of the Hospital to maintain current information to assist in the appropriate use and disbursement of funds by the Hospital Foundation.

The Hospital Foundation considers it a matter of utmost importance that the role of the Hospital Foundation is understood and that the relationships among the North Peace Health Council, the Hospital, the Hospital Foundation and other charitable organizations and foundations be positive and supportive and characterized by cooperation and communication. Such qualities are necessary to ensure the continued success of the Hospital Foundation and the continued support by the community for the health care facilities in Fort St. John.



The Recognitions Wall in the lobby of the Hospital was unveiled on January 21, 1999. Donations are accumulative so that names can be moved up to a higher category to recognize continued support of the Hospital.



FORT ST. JOHN HOSPITAL FOUNDATION

FORT ST. JOHN HOSPITAL FOUNDATION AT A GLANCE

MISSION:

The Fort St. John Hospital Foundation dedicated to building a strong foundation for continued community support of the Fort St. John Hospital and Health Centre. The Foundation was established in 1994 to receive and manage donations and bequests for the Fort St. John Hospital.

CHARITABLE SOCIETY:

The Fort St. John Hospital Foundation is a charitable society incorporated under the laws of the Province of British Columbia January 10, 1994 and is a registered charity authorized to issue tax-deductible receipts.

Charitable number: BN 88934 0899RR

PURPOSES:

The purposes of the Hospital Foundation include encouraging donations, fundraising activities and using funds for the purposes of

1. Providing or enhancing patient care needs at the Fort St. John Hospital and Health Centre
2. Furthering the education of hospital employees by providing educational; scholarships

FOUNDATION ESTABLISHED:

In 1994, the Fort St. John Hospital Foundation was established by community members and hospital employees when the Regional Health Boards were created. To ensure the donations made to the Fort St. John Hospital and Health Centre would be used for the Hospital, the Foundation was established to serve only the needs of the Fort St. John Hospital.

FOUNDATION AUTONOMY:

The Hospital Foundation is comprised of a board of directors with eight volunteers. Six are elected by the membership, one is appointed by the medical staff and one appointed by the hospital employees. The Foundation operates totally separate from the Hospital and the Northern Health Authority. The fundraising campaigns are determined by the Foundation Board of Directors who select campaign targets through a list of equipment priority needs from the Hospital Department Heads. The Foundation receives office space free of rent from the Hospital.

MAJOR CAMPAIGNS:

Christmas Tree Light Up	6 th Annual raised \$111,000.
Bluey Day Head Shave	4 th raised \$117,000.
Spring Campaign	Yag Laser \$129,500, Cardiac Rehab. \$160,000, Cancer Campaign in progress
Golf Tournament	2 nd Annual in progress
In Honour of (Living or deceased)	On going
Business/Organizations Partnerships in fundraising activities, which change according to the interest of the individual groups.	

EQUIPMENT PURCHASES:

Since the establishment of the Hospital Foundation, over \$2 million dollars of equipment has been purchased for the Fort St. Hospital and Health Centre through the Hospital Foundation.

Foundation Facts

Prepared August, 2003