

Fort St. John Public Library Association

10349 - 100th STREET
FORT ST. JOHN, B.C.
V1J 3Z2
TELEPHONE (604) 785-3731

April 11, 1986

Mayor Brian Palmer
City of Fort St. John
Chairman Expo Legacy Committee

Dear Mayor Palmer:

Further to the meeting of the Expo Legacy Committee on Tuesday the 8th of April last; at that time, as Chairman, you suggested that the Library Board should undertake a greater degree of involvement in the fund-raising activities presently contemplated by the Legacy Committee.

This suggestion was discussed at a special meeting of the Library Board of Trustees last night. As you are aware, the Board of the Public Library Association, as Trustees, have statutory duties and responsibilities under the "Public Libraries Act". The Library Association is the only body involved in the Expo Legacy Committee, other than the City and the Regional District, which has such legal responsibilities.

Having regard to those statutory duties the Library Board has decided that it can offer no more than moral support to the activities of the Expo Legacy Committee until it has more information on which to found its decisions and, in particular, answers to the following specific questions, in writing:

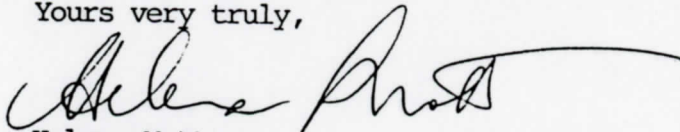
1. What funds have been committed towards the project by
 - (a) The City of Fort St. John
 - (b) The Peace River Liard Regional District
 - (c) The Province of British Columbia?
2. What conditions have been attached to the funding by those levels of Government?

*Recd Nov 11/86
by Brian
[Signature]*

3. Are there detailed plans for the design and renovation of the old Hudson's Bay building and, if so, what proportion of the proposed new design will be allocated for present and future library use, and what guarantees are available to ensure that proportion of the renovated building reserved for library use in the future will not be altered or reduced by whatever governing body is constituted to operate the building?
4. What are the precise proposals for the funding for the operation of the Bay complex, and in particular, what proportion of the operating budget is expected to be derived from resources of the Public Library Association?
5. Has the Expo Legacy Committee received any professional advice with the respect to the realistic attainment of its goals with, particular reference to capital funding, capital costs and operating costs, and, if so, could that information be available for the consideration of the Board of Trustees of the Library Association?

Both you, and the Expo Legacy Committee, will understand that while the Board of Trustees of The Library Association is prepared to give support to all appropriate proposals for the improvement of the cultural and social amenities of the community, its paramount consideration has to be the discharge of the Trustees responsibilities under the statute.

Yours very truly,

A handwritten signature in dark ink, appearing to read 'Helena Mott', with a long, sweeping horizontal line extending to the right.

Helena Mott
Chairman, Fort St. John
Public Library Association



April 15th, 1986

Mrs. Helena Mott,
Chairman,
Fort St. John Public
Library Association.

Office of : His Worship,
File No. The Mayor

Dear Mrs. Mott,

This will acknowledge your letter dated April 11th, 1986, in which a number of questions are posed concerning the proposed Expo Legacy Project (The Bay).

It is, of course, regrettable that the Library Association has at this time decided that they can only offer moral support for this project, considering that the questions asked appear to have been previously answered. However, we will again endeavour to answer these questions.

1. What funds have been committed toward the project.

By the City

There is no commitment by the City for Capital purposes. However, the City has agreed and will be foregoing taxes on the property (\$26,500 annually). The City presently funds the Library and others in excess of \$113,000 annually. The Council will, as it has always done, review the budgets and grant requests from each of the various organizations on an annual basis.

By the Regional District

There is no commitment by the Regional District for Capital purposes, or by the Village of Taylor. However, both areas have indicated that they also will be prepared to review operating requirements on an annual basis, in addition the Regional District will be giving up their share of the annual tax. Both have stated that in return for their operational funding there shall be no user fees.

The Province

This amount has not been established, however, that is what the entire application is about.



2. Conditions.

The City, Village and Regional District have not specifically placed any "conditions" on their funding but it has been stated that the present "rent" which they are paying should be contributed. There has not and cannot be exact figures given at this time. Attached is an extract from the application to the Province which the Legacy Committee has reviewed during its meetings.

The Province has not attached any conditions at this time. However, as has been discussed during the various meetings, any grant which might be made will be based upon actual expenditures for the project having been first made locally.

3. Detailed Plans.

The detailed plans and design have not been completed but there are conceptual drawings and specifications which are part of the application to the Province and which all members of the Legacy Committee have received.

These drawings specifically allocate 5,000 sq. ft. to the Library and reserve a further 5,000 sq. ft. for future Library purposes. This information has previously been discussed with the Library representative present at the various Committee meetings.

At present there is no mechanism in place to control future altering of the proposed allocation of space within the building.

4. Funding.

The proposed funding of the capital costs will be dependent upon the Legacy Grant applied for, with the amount over and above this grant to be raised through public and corporate donations and upon possible support from a number of foundations which support cultural projects.

Operational funding was discussed in the answer to the first question and a provisional operating budget has been attached. The portion of the rental from "user groups" attributable to the Library is the same number of dollars as is shown in the Library Budget for 1986.

5. Professional Advice.

Professional advice has been received in the form of the Conceptual Plan which formed part of the Application and which the Library representatives have previously received.

The operational costs have been estimated by City Staff and previously given to Library representatives.

... Page three

Summary

While understanding the Library Board's duty under statute as well as the present financing of the Library operation, it is difficult to understand how complete support of this project by the Library Association would affect such duties, particularly when the Library would be receiving the operating area designated within the Provincial guidelines for Public Libraries.

Yours truly,

BRIAN E.A. PALMER,
MAYOR AND CHAIRMAN
EXPO LEGACY COMMITTEE

Fort St. John Public Library Association

10349 - 100th STREET
FORT ST. JOHN, B.C.
V1J 3Z2
TELEPHONE (604) 785-3731

22-04-86

Mayor Brian Palmer
City of Fort St. John
Chairman, Expo Legacy Committee
10631 - 100 Street
Fort St. John, B.C.

Dear Mayor Palmer:

Thank you for your letter of response dated April 15th, 1986.

As indicated at the April 15th meeting of the Expo Legacy Committee, the Library Board has not withdrawn its support of the application to the Expo Legacy Fund. However, our support of the proposed Fort St. John Expo Legacy Project is qualified by our concerns over the following:

- 1) the lack of financial support from local government for capital costs
- 2) the lack of a specified proportion of operating costs to be paid by the Regional District
- 3) the allocation of space to the Library. (The two proposals in writing submitted by the Library Board indicate an overall projected space requirement of 10,500 square feet and a first operating budget for 7,500 square feet. This budget has in fact been incorporated into the application budget estimate)

The Library's Board of Trustees was elected to look after the interests of the library. We regret the lack of consultation and the manner in which decisions were reached and then communicated. Should the Expo Legacy Project continue, the Board of Trustees of the Library Association would like to fulfil its responsibilities through the appropriate decision-making process.

Yours truly



Helena Mott
Chairman

HM:lpb

*Rec'd Apr 22/86
1:30 PM*

Fort St. John Public Library Association

10349 - 100th STREET
FORT ST. JOHN, B.C.
V1J 3Z2
TELEPHONE (604) 785-3731

05-05-86

Mayor Brian Palmer
Chairman, Expo Legacy Committee
10631 - 100 Street
Fort St. John, B.C.

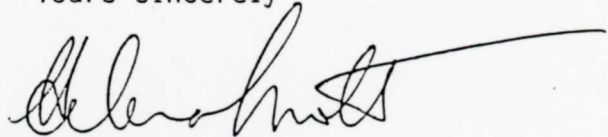
Dear Mayor Palmer:

You have asked us in your letter dated April 25, 1986 about our building fund and fundraising projects.

Our current library development fund now stands at approximately \$3,700.00. The fund has been reduced due to sizeable purchases such as \$14,000.00 for shelving, book carts and a circulation desk (all moveable) paid at the time of our move in June 1984, and \$5,000.00 paid recently for concept drawings of the library building the Board had been planning.

As far as fundraising goes we shall be reinstating our sale of certificates, income received from the rental of video tapes goes to our Library Development Fund, and the Friends of the Library continue to hold sales of used books. The Board will be discussing further fundraising projects.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'Helena Mott', with a long horizontal flourish extending to the right.

Helena Mott
Chairman

HM:lpb

Fort St. John Public Library Association

10349 - 100th STREET
FORT ST. JOHN, B.C.
V1J 3Z2
TELEPHONE (604) 785-3731

04-06-86

Dear Member of the Fort St. John Public Library Association:

If enough money is raised through local contributions and grants the former Bay building will be renovated to become a regional arts complex. The complex would include a library, art gallery, artspace and theatre.

The Library Board is reaching out to all library members to seek your support.

A North Peace Expo Legacy Fund has been established to which tax-deductible donations can be made. Donations made to this fund will be held in trust; should the project not succeed the money will be refunded to you. You can come to the Library to make a donation to this fund and we will issue you a receipt.

You might rather choose to contribute to the North Peace Regional Library Development Fund (or contribute again if you are already a donor!) If the library moves into the Bay, the money in this fund will go towards the new library; if the project is not successful your donation to this fund will remain in the fund and be put towards future library development wherever that may be.

In return for a donation to the Library Development Fund we would like to present you with a "Bookshelf Certificate" and enter your name in a list of donors to be maintained near the entrance to the Library. We will also issue an official receipt for income tax purposes.

Page 2

We hope in future to inscribe the names of all donors contributing \$100.00 or more on a wall plaque.

We appreciate your library membership and support and will gladly welcome any donation you feel able to make at this time.

Sincerely

A handwritten signature in cursive script, appearing to read 'Helena Mott', with a long horizontal flourish extending to the right.

Helena Mott
Chairman

HM:lhb

P.S. Remember that your donation to either fund is tax-deductible.

Fort St. John Public Library Association

10349 - 100th STREET

FORT ST. JOHN, B.C.

V1J 3Z2

TELEPHONE (604) 785-3731

06-03-87

Mr. Joe D'Attilio
Chairman
North Peace Expo Legacy Committee
9223 - 104 Avenue
Fort St. John, B.C.
V1J 2J6

Dear Joe:

The Fort St. John Public Library Board held a special meeting Thursday, March 5th to discuss the proposed North Peace Cultural Society and the draft constitution and bylaws.

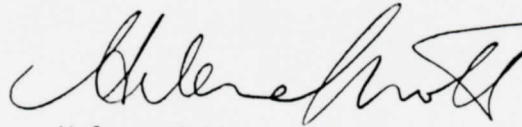
In that there are already in existence a number of organizations whose mandate is to promote culture (or a specific cultural field of interest) in the North Peace the Library Board feels that our first choice be that the Regional Arts Complex be owned by the City in conjunction with the Regional District on a proportionate basis and that a building manager be appointed by the City and Regional District. Our second choice is that a society be formed to administer the management and maintenance of the building (eg. collection of rents, payment of utilities and insurance, maintenance and security) and that the society consist of representatives from the City of Fort St. John, Village of Taylor, Regional District B, Regional District C, Library Board and Arts Council only.

The Library Board feels that only if one of the above courses of action is followed can we remain in the project.

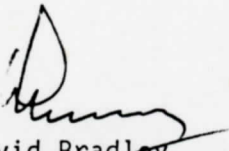
....2

We would like to discuss this with you at your meeting on
March 12th.

Yours sincerely



Helena Mott
Chairman

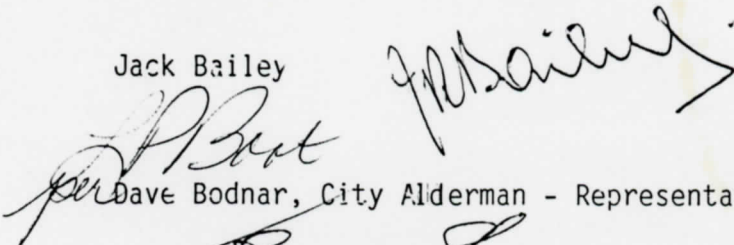


David Bradley,

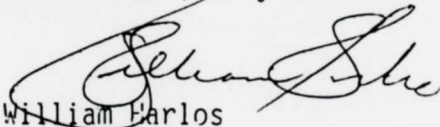


Gene Blishen, Treasurer

Jack Bailey

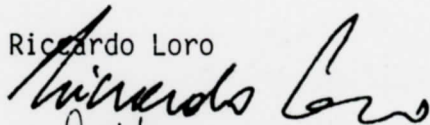


Dave Bodnar, City Alderman - Representative



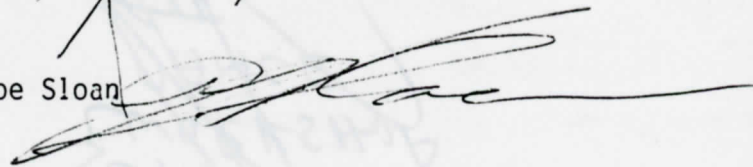
William Carlos

Riccardo Loro

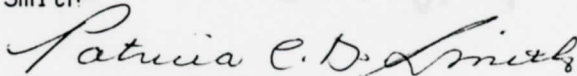


Charles Maclean, Vice-Chairman

Joe Sloan



Pat Smith



cc City of Fort St. John
Village of Taylor
Regional District B
Regional District C
Arts Council