

Chair's Report – Oct 16, 2018

This fall has seen preschool and community programming start up again bringing many new faces into the centre. As the weather cools, we are starting to see many regular faces as well.

Baptiste continues to make connections within the community for the NPCC and has taken news of OSCARE closing to create an opportunity for programming and new revenue streams with the proposed after school program.

Ticket sales are hit or miss with some shows having very few tickets sold and others are doing very well. There were some Facebook polls that were designed to see what it was people wanted to see in local shows. Continuing to foster this engagement will be a positive thing that can help improve ownership and reduce risk in the long run.

Winter plans and holiday programming are all underway with artists in residence and art classes available.

We do have holiday rentals available for Christmas parties so please spread the word throughout your networks. The AGM is also coming up on November 14th at 7pm. Memberships are available for the year and we would like to see as many people there as we can.

Respectfully submitted,
Karen

PAGS Report
October 16, 2018

PAGS

On September 29th PAGS held the 35th Annual Art Auction at the North Peace Cultural Centre. The group in attendance was small but supportive and our fundraising goals were met. We are in the process of setting goals for the funds raised and will be setting a date for our AGM at our board meeting tomorrow night. We had a good number of volunteers arrive to help out the night of the event.

Our new quarterly paint night with seniors is in process of beginning and we have a great group of artists lined up to host each quarterly night.

The Loft continues to be a success and Diana and Kerri enjoy facilitating this space.

We are actively looking for more board members to help fill vacancies in the board. Hopefully there will be some interest generated during the AGM.

Respectfully Submitted,
Amber Blair PAGS Chair

Executive Director's Report

October 2018

Cultural Centre activities

We have a lot more events in the NPCC, workshops for the ArtSpace, kids going to the Let's Art Program, and our season shows.

Winter is also bringing more fights and intoxicated individual.

Cultural Centre Staff

It is with emotion that we saw Trinity Dirks leave the North Peace Cultural Centre. Trinity was a great employee and thanked her for her work with us. After conducting an exit interview with her, she was happy that the communication was back within the staff. She wants to change the workplace and see the new environment.

Observation

The closest daycare "Oscare" is closing at the end of the month. This closure will create a gap a service in our community, especially for before and after-school program.

Actions

Taking the opportunity of that closure, we should create a before and after-school program that will fill in the gap of services and will create an income source for NPCC.

Results

The creation of such program needs to be licenced, however, parents are starting calling Baptiste Marcere for details. In addition to the after-school program, we are going to propose a homework club.

Executive Director's Report

Departments:

Gallery

After discovering that the Gallery wages went up 35%, a meeting with the staff allows them to reschedule their work hours and prioritize their work.

-Baptiste-

Currently showing in the Gallery is a display of paintings by Karl Mattson, a local painter who depicts scenes of his farm and growing up in the midwest.

-Oliver-

Theatre

The Taw Connors show seemed to be well received by attendees. Our second NPCC presentation, David Scheel, was not well attended though the audience seemed to enjoy the show. David was not feeling well the night of his show but he worked through illness. We did receive one comment from an audience member who felt that the show did not live up to our usual standards. We have a couple of rental shows coming up in November. On Nov 4th we have Murray McLauchlan and on Nov 8th we have the Louisiana Hayride Show. Our next NPCC performance is Cheng2 Duo in January.

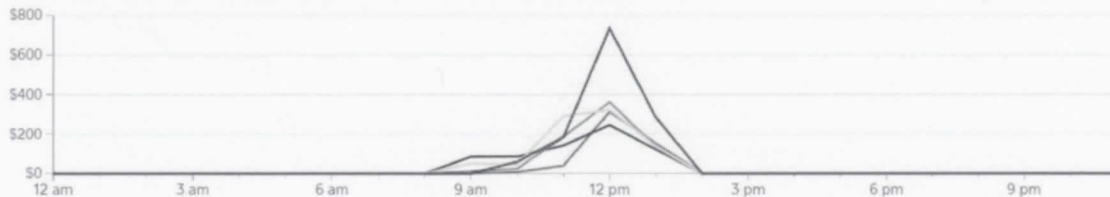
-Oliver-

Cafe

According to square the sales are up 13.5%. The following chart is showing what are the gross sales between September 10th and October 14th.

Top 5 Categories: Gross Sales

● Soup \$1,258.16 ● Dessert \$846.27 ● Sandwiches \$715.37 ● Drink \$678.42 ● Special \$509.50



Preschool

Preschool is running smoothly. We still have free spot which is making me think about a all day

Executive Director's Report

Maintenance

Maintenance Report – Oct. 2018

- Working with the city guys for all the leaks around the building.
- City hired a company to reseal and fix the leaking from the roof windows.
- Annual Inspection of Fire Extinguishers and replaced the one were expired by city.
- Take a [plastic / Seats] part off of the old broken chairs and drop it off to metal place. [Thanks Baptiste for using his Van]
- Create a Café's POS safety case.
- Changed Light bulbs in Gallery, Theatre and Outside of the building.
- Setup a new work station back of the Gallery.
- Install a new switch for Pod lights.
- Change lights bulbs of Exit Signs.
- There was a Leak in the gallery storage, working on that.

For upcoming month [Nov.]:

- Working with the city guys for all the water leaks around the building.
- Getting ready with all the room booking for Christmas.
- Organize the storage unit.
- Few things need to be fix in café.
- Working on finding a way for First AID training.
- Looking to get a direction sign in office hallway to the washrooms/cafe.
- Planning to get some Pod lights back in Dance & MP room.

Weekly / Monthly Checks:

- Buff the Concourse, Office hallway, W.C. room, Library floor.
- Inspection of Emergency Lights by monthly.
- Inspection of Exit Sign Lights by monthly.
- Lights Checks of the rooms by monthly.



NORTH PEACE CULTURAL CENTRE

North Peace Cultural Society
Board Meeting Minutes
Tuesday, October 16, 2018

Call Meeting to Order: 6:05 pm

In Attendance: Karen Mason-Bennett, Heather Truscott, Connie Surerus, Kevin Smith, Sue Popesku

Approval of Agenda: Moved by Heather, seconded by Sue. Carried.

Approval of the minutes: Moved by Kevin, seconded by Connie, to approve the minutes from September 18, 2018 as presented. Carried.

Reports

Chair Report: Submitted by Karen. Karen presented her written report and an overview of current happenings in the Centre. She also said she will be stepping down as chair and from the Board at the AGM because of time constraints and added responsibilities at work and at home.

Financial Report: Presented by Connie. Connie presented the operations statement for the period July-September, 2018. Cash flow is good and showing a surplus of \$17,395, although some of the grant revenue reported doesn't have corresponding expenses yet, primarily the \$12K for Let's Art. Connie presented a schedule of grants & donations for FY2018 for info purposes. The new "round up my cart" donation online program implemented by Oliver in the spring had raised \$234 to June 30, 2018.

Executive Director's Report: Submitted by Baptiste. Baptiste presented his written report which included updates for the departments in the Centre including gallery, café, theatre, preschool, maintenance and administration. His report included the maintenance report and the Operation Manager's report as well. Baptiste spoke about the new out-of-school program to fill the need created by the closure of Oscare Daycare at the end of the month. He is working with licensing to have everything in place for November 1st start. A number of parents have approached him requiring the service. Fees are \$500/month for 5 days/week morning & afternoon and allow for drop-ins too.

Maintenance Report: Included in executive director's report

Peace Gallery North: Submitted by Amber Blair and presented by Karen. Art Auction went well. New quarterly paint night with seniors has started and The Loft continues to be a success. Currently looking for new board members to fill vacancies.

Resource Development Committee: Report presented by Sue. Sue gave an overview on the "Seat Sale" Fundraiser with the goal to raise \$160K by "selling" the seats for \$400 each and selling 400 seats. The name plaque

Financial policies & procedures need to be updated before YE. 2019 audit year: Connie S.

Policies need to be developed for new out-of-school program: Baptiste
Security – discuss w/City, Salvation Army, RCMP: Baptiste

Mark Bodnar to be approached for pricing on the marketing material and logos: Sue meeting him on Thursday, Oct. 18/18

would go either on the front seat or back of the seat. Regardless of whether NPCS is successful in receiving the BC Gaming Capital Grant. Sue will ask Oliver about the quotes for the theatre seats.

Motion to accept all reports as presented: Moved by Connie, seconded by Kevin. Carried.

Business Arising From the Minutes

Bright Nights in June: June 6-18, 2019 for next year. Theme will be a Salute to the Winter Games 2020.

Big Print Day and Art Market:

- Would like more vendors.
- City will close 99th Avenue for the road roller print making. Will extend invitations across the region and beyond with an entry fee attached.
- Will collaborate with World Fair again.
- Need more signage
- Will invite local politicians and allow them to speak at Art Market.
- Possibly bring back welding competition.

Next meeting
November 20 at 9:00 am

Business Items

Board Positions & Recruitment – Discussion regarding upcoming AGM and finding board members to fill vacant positions. Karen and Becky stepping down. Grace resigned in July. Need at least 3 new board members. Board members remaining on the board: Connie, Margaret, Sue, Kevin, Heather. Discussion about possible people related to the arts who could be approached and asked if they would like to sit on the board.

Membership Development – Customers who purchased 6 season pass received a free membership. New receptionist has been asking people when they purchase tickets if they would like to be members. New perks, such as 5% off on café, gallery and NPCC presented shows. Membership is slowly growing.

FSJPL Farewell to Kerry – Kerry France, librarian is leaving and the library is having a farewell event for her at the library October 19, 2018. The new librarian, Karleen Duncan has started and has met with Baptiste and Oliver.

AGM November 14, 2018 at 7pm – Discussion regarding planning for the meeting, advertise on Facebook, website and newspaper. Coffee, tea, treats will be served. Possibly have a guest speaker and maybe have art displayed from the Let's Art! Program.

Meeting Adjourned: 7:30pm and moved to in camera session.

Next Board Meeting: Wednesday November 14, 2018 after AGM

November 14, 2018

Chair's Report

Over the past year at the North Peace Cultural Centre we have seen many changes and successes. It has been a pleasure to have been part of the Cultural Society and the North Peace Cultural Centre over the past four years. This marks the end of my time with the Board, but the future of the Cultural Centre is in very capable hands.

This summer we welcomed Baptiste Marcere as our first Executive Director since this board took over. Adding him to our staff has provided an additional layer of accountability and allowed some of our board members to step back to a more traditional board role while providing leadership and a fresh enthusiasm for the Centre.

Oliver Haachmeister and Katy Peck have continued to provide vision, enthusiasm, and direction for the Centre. Oliver and Baptiste have worked to improve efficiencies, capitalize on new ideas and opportunities, and support staff, and Katy, of course, is enjoying her second maternity leave. Thank you for all of your hard work over the last year – the Centre wouldn't be what it is without you.

At the board level, I am exceptionally grateful for all of our members that helped guide a brand new Chair through an inaugural year. Connie Surerus has been the backbone of the office, skilfully acting as treasurer and providing mentorship and leadership to staff that was priceless. Thank you for taking the time to do what needed to be done. You are not one for fan fare, so please accept this momentary trumpeting of thanks. Thank you to Margaret for taking such careful minutes and providing a valuable perspective; Sue for your unbounding optimism and knowledge of everything grant which pales only at your knowledge of everything Fort St John; Heather for dutifully calling in from Prince George when you were out of town; and Kevin for being an dedicated and enthusiastic board member, always willing to second a motion. Becky, thank you for your understanding that arts and culture provide the fabric for a community. Congratulations on your City Council victory and we wish you the best. And Amber, thank you for keeping us up to date on the Peace Arts Gallery Society and supporting the Cultural Centre in every way you do.

While this report has been less about the events and finances, the Cultural Centre in my mind will always be representative of the people within its walls. We have a great team and I am very grateful to have been a part of it. As we welcome new board members and continue to stand strong as the cornerstone of the arts, the people will always come first.

Thank you for this opportunity, it has been an absolute pleasure.
Respectfully submitted,
Karen Mason-Bennett

NORTH PEACE CULTURAL SOCIETY

Annual General Meeting – November 29, 2017

Call to Order: 7:09 pm

In attendance: Becky Grimsrud, Margaret May, Melissa Paakonen, Kevin Smith, Dina Nicklason, Sue Popesku, Karen Mason Bennett, Connie Surerus,
Non-Voting: Oliver Hachmeister, Katy Peck, Fred Jarvis, Bruce Christenson, Byron Stewart

Chair Report: Report submitted by Connie Surerus. Reported on a very busy year. Chair has continued to look after much of the day to day accounting functions but expects to transition some of these duties to management and staff in the coming year. Our relationship with the City has continued to strengthen and grow as the City has taken on maintenance and major repairs and has partnered with the Centre on projects. Bright Nights in June was expanded for the 25th anniversary celebration and was a success with the gala, sand sculpture and “Big Print Day”. We have revised our constitution in compliance with the new Societies act and have presented to the Regional District to continue funding. The presidents of PAGS and the pre-school PAC have joined the NPCCS board. We continued to pursue funding opportunities including a successful “Adopt Sturgill” campaign. Connie thanked the staff and board with special mention of Melissa Paakkonen and Paul Milne who will be leaving the board. Moved by Connie, seconded by Karen, to accept the report from the chair.

Business Manager Report: Submitted by Katy Peck. Have dealt with some staff turnover and have restructured the Artspace program, placing it under the supervision of the Art Gallery manager. Centre has taken the lead on the Let’s Art program and it has continued to be very popular. Staff was busy with the organization of Bright Nights in June. We held four summer preschool camps and had good attendance for the first time. We are hoping to find more funding and continue the program. Managers continued their quarterly reports and meetings with the City and found this interaction to be very beneficial and productive. Union negotiations have been completed. It was a good process with the result of a renewed agreement for 3 years. Cultural Centre has started running the Cultured Café with Sherri managing.

Operations Manager Report: Submitted by Oliver Hachmeister. Past year was a full one with great shows and audience support. Local groups continue to support and utilize the Centre. We were sorry to see the Watt School of Irish Dance leave after 25 years but wish them well in their new space. The Cultural Services agreement with the city has been a great help in dealing with repairs and maintenance. The Pokemon club continues to use the Centre and we have been recognized by Pokemon International and will be able to host premiere events 4 times a year. We continue to have to deal with loiterers at the Centre and have implemented some security measures, on our own and in partnership with the city. We hope that the new surveillance system will modify the worst behaviour.

Peace Gallery North: (Katie Peck on behalf of Lisa MacLean) Gallery has worked to connect to the larger community and make a more active and welcoming place. There have been artists’

residencies and book launches with musical guests. Gallery openings have been very well attended and there are a number of workshops scheduled for the coming year.

Financial Report: Report from year ending in June 2016 was reviewed. We had a surplus of \$22,155 for the year.

Moved by Melissa to accept all reports. Seconded by Kevin. Carried.

NEW BUSINESS

Draft Constitution and By-Laws: Karen reviewed draft of new constitution. Moved by Karen, seconded by Melissa, to accept the new constitution and by-laws. Carried.

Presentations: Thanks to Melissa, Sabrina Brooks, Paul Milne who are leaving the board.

Election of the Board of Directors

Nominations: (former board members allowing their name to stand) Connie Surerus, Grace Fika, Margaret May, Sue Popesku, Kevin Smith, Heather Truscott.

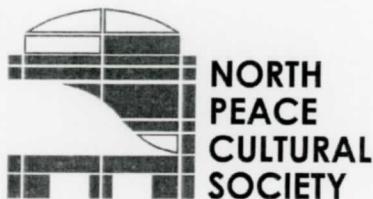
Nominations from the floor: Karen nominated Becky Grimsrud.

Moved by Melissa to accept by acclamation all Directors nominated. Seconded by Karen. Carried

Membership fee: Moved by Melissa, seconded by Karen, to keep the membership fee at \$20.

Appointment of the Accountants: Moved by Melissa to appoint Sandor Rose Bone and Gindle as the society accountants. Seconded by Kevin. Carried.

Adjournment: 8:07 pm



AGM November 2018 Management Report

It is with great pleasure that I accepted the position of Executive Director for the North Peace Cultural Centre in July 2018. It is, only, with a couple months experience that I would like to share all new updates of the North Peace Cultural Centre.

Please note that this management report is cooperation between Oliver Hachemeister, Operation Manager and Baptiste Marcere, Executive Director.

Staff update

Katy Peck, Business Manager, is currently on maternity leave and will be back in April 2019.

Jennifer Hook, Assistant Preschool, is currently on maternity leave and will be back in September 2019. Ashley Henderson replaces Jennifer.

We also welcome two new employees:

-Bev Berg is our new Gallery assistant, her experience in small stores and administration made her a great addition to our team, and reinforce the Gallery's staff team.

- Liz Gonvick is our new Reception and Office Clerk. She is replacing Trinity Dirks. Trinity brightened our office with her joy and skills for about three years. It is with all our support that she is now following a new adventure in another company.

Liz is a high energy and experienced addition to our team. Our guests appreciate her excellent customer service skills. She was asked to push the membership sales which she is doing with every sale.

In July the executive director spoke with every employee, it was a way to introduce him and also understand what could be improved in the staff management. The first thing that came up was communication.

Communication in a team is one of the most important and most difficult things to do. The staff started to meet every other Thursday at 11:30 am to discuss news in every department, questions, frustrations, and general discussions. Those staff meeting did a lot to bring everyone together on the same page and to help build links between departments.



We also tried and launched an intranet system, which allows us to chat and to create and follow task that we can address to the responsible person. The idea behind this intranet is to facilitate communication between employees when they need a service.

Facebook and social media

In the new budget, we cut many advertisement expenses. We did that knowing that our Facebook and social media strategy was not significant. We started to be more present on Facebook and asking questions to our follower "friends." One of them was to know if people wanted more Music or Comedian. It was a silly question with not a lot of meaning behind it; the actual question was to know if people would interact with us and wanted to share their thought with us. This poll was a great success a lot a person responded, for a long time it was the post with the most interaction that we had for a long time. We pass the test; our community is ready to give us what they need, to share and help us in our missions.

Coming Up This Season (Theatre)

Sharon, Bram & Friends	Moose FM
Fall Band Concert	School District 60
Holiday Sing Along	Northern Lights Youth Choir
Mamma Mia	North Peace Secondary School
Christmas Dance Recital	Studio 2 Stage
The Nutcracker	Northern Dance Theatre Society, Stage North
Talent Night	Peace Fusion Dance Company
Cheng2 Duo	North Peace Cultural Centre
2nd Annual Dance Showcase	Peace Fusion Dance Company
JJ Shiplett	North Peace Cultural Centre
Brendan McLeod	North Peace Cultural Centre
She Kills Monsters	Stage North Theatre Society
Talent Show	Child Development Centre
Luke McMaster	North Peace Cultural Centre
Dance Gala	Northern Dance Theatre Society
Performing Arts Festival	Peace River North Festival Assoc
Who's Afraid of Virginia Woolf	Stage North Theatre Society



Workshops

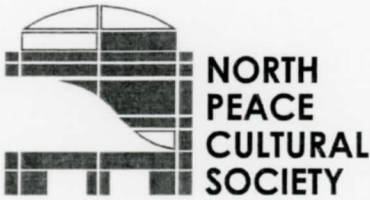
Wilton Cake Decorating
Painting with Encaustic Wax
Beginner Fashion Illustration
Tableau Noir Acrylic Painting
Art Now: What's Happening in Contemporary Art
Free Form Weaving
Woodcut Wonders: Beginner Woodcut Printmaking
Gingerbread Decorating
Zentangle
Intro to Hand Weaving
Acrylic Painting with Glazes
Ukrainian Easter Eggs for Beginners
Introduction to Pastels
Intro to Encaustic Painting and the Iron
Textile Collage
Pysanky Egg Painting

Coming Up (Workshops)

Learn to Macrame

Gallery

Elizabeth Harris & Guests
Summer Salon Show
Art Auction Preview Show
Michelle Pringle & Catherine Ruddell
My Neighborhood - Joe Johnson
Road Trip - Leanne Carlson, Karen Heathman
Points of View 5 - Flying Colours Artist Assoc
Greening Up - Federation of Canadian Artists, Peace River Chapter
Inspirations, Breathing it In - Judy Templeton
Nature Captured in Prints & Paint - Diana Hoffman, Alison Newth
Solo Show - Karl Mattson
He Said, She Said, She Said - Mike Kroecher, Sandy Troudt, Miep Bergeron



Coming Up (Gallery)

- Flying Colours Artist's Choice
- Sticks and Stones - Eliza Stanford
- Points of View 6 - Flying Colours Artists Assoc
- Peace Liard Regional Juried Art Show
- Stained Glass - Al Kalas
- Philipino Artists Group Show

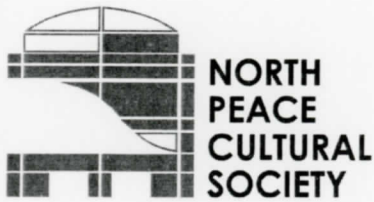
Preschool & Out of School Care

We ran 4 classes of Preschool last year but found that both afternoon classes would never run more than half full so we decided to only offer a single afternoon class this year. We are running a little higher than 50% attendance in that afternoon class and our instructors have 2 afternoons in which to prep lessons and field trips for the classes.

On Oct 14th we found out that Oscare Daycare was closing at the end of the month. We quickly decided to offer a before school and afterschool care for children using some of the rental spaces that are being underutilized currently. We were able to ensure that our current child care license was expanded to cover this and were able to accept children starting on November 1st. Currently we have space for 22 children. We have 10 children signed up full time and 14 signed up as scheduled part time.

Liquor License

Following a meeting last December with the local liquor inspector, we moved forward with applying for a Liquor Primary License to replace our current Food Primary License. This will assist with us being able to serve alcohol during shows without the need to offer a full menu. There were notices for public consultation posted and following that the City Council approved our application. Following today's election of officers we will have to send in criminal record checks for the new officers. The application and the processing fee has been sent in.



Pokemon

The Pokemon League that meets on Tuesdays and Thursdays after school is still going well. Numbers can fluctuate but we generally have between 6 and 10 children here every week. Per month we have about 25 different children attend the League nights. We continue to hold monthly League challenges and quarterly League Cups. Pokemon players from Grande Prairie and Edmonton have attended previous League Cup tournaments that we have hosted.

Membership

We revamped the membership benefits to invigorate membership renewals and encourage new membership growth. Members now receive a 5% discount at the Cafe and a 5% discount at the Gallery. We are investigating other options that people would be interested in to encourage future growth. Having a strong membership base shows potential sponsors and granting agencies that the Cultural Centre has a positive impact on the community and is worthy of future support.

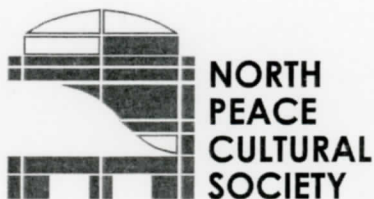
As of Nov 13, 2018 we have 21 paid memberships which is already more than we had last year.

Season

This season we were able to have a six-show season fully planned and prepared prior to our Bright Nights in June celebration and were able to offer 4 different subscription packages for patrons. We think that this is a great goal to continue to meet in future years.

Theatre Usage

Alaska Highway Roadshow	FSJ Arts Council & Peace Liard Arts Council
Alcan Craze of '42	Stage North & North Peace Cultural Centre
Corb Lund	North Peace Cultural Centre
Social Media Camp	Northeast Aboriginal Business Centre
Oh Canada! - This is My Home	North Peace Community Choir
Ron James - Full Throttle	Shantero Productions
Music Recital	North Peace Music Teachers Assoc
Fall Band Concert	School District 60
Here We Come a'Caroling	Northern Lights Youth Choir
Disney's The Little Mermaid	North Peace Secondary School
Christmas Dance Recital	Studio 2 Stage
1st Annual Dance Showcase	Peace Fusion Dance



The Vagina Monologues
Disney's Aladdin Kids
Hope Springs Eternal
Green River Revival
Music Recital
Peace River North Performing Arts Festival
Best of the Fest
Mary's Wedding
Spring Band Concert
Public Speaking Competition
Dance Gala
Spring Dance Recital
Magical Movie Moments
The Marty Robbins Story
Northern Classic Bodybuilding Competition
Stop Saying Nothing: A Bullying Collection
Blackbird
Mary's Wedding
Oliver!
Will Stroet
Year End Recital
Team Alchemy Showcase
A Touch of Irish
The Legend of George Jones
Always... Patsy Cline
The Comic Strippers
Derek Edwards - Alls I'm Saying
An Incredible Tribute to ABBA
Taw Connors
Dan Buccino
Don't Shoot, I'm Only the Piano Player
Murray McLauchlan
Louisiana Hayride Show

FSJ Women's Resource Society
Ecole Central Elementary School
North Peace Community Choir
Green River Revival
North Peace Music Teachers Assoc
Peace River North Festival Assoc
Peace River North Festival Assoc
Stage North Theatre Society
School District 60
School District 60
Northern Dance Theatre Society
Studio 2 Stage
Northern Lights Youth Choir
North Peace Fall Fair
The Gym (Today's Techniques)
Peace River Zone Theatre Festival
Peace River Zone Theatre Festival
Peace River Zone Theatre Festival
Dr Kearney Middle School
School District 60
Alchemy Dance Collective
Alchemy Dance Collective
Watt School of Irish Dance
North Peace Cultural Centre
Stage North Theatre Society
Dan Quinn Entertainment
Shantero Productions
Las Vegas Concerts
North Peace Cultural Centre
Homesteader Health
North Peace Cultural Centre
Shantero Productions
Promotional Marketing



Executive Director's Report

December 2018

Cultural Centre activities

Those past weeks the North Peace Cultural Centre has seen many events. December 1st was the parade day, farmers market and the opening of the artist Christmas market. The centre was full all day long, and everyone seems happy to be here waiting for the parade.

Cultural Centre Staff

We received Natalie's assignment notice. Her last day will be December 22nd. Bev Berg, the current gallery coordinator assistant, is willing to accept the position.

Observation

We all worked hard at the end of November. The staff, in general, was tired and less happy. This is a note for management to better prepared for those periods of the year where many events are happening.

Actions

Oliver and I are going to plan long in advance any significant workload. Any events that the NPCC is doing will have a debrief meeting that will highlight any improvement to be made.

Results

With the debrief after Saturday 1st, it was said that we would need more staff during events day. We will always need volunteers, but we could schedule our team more carefully and get more people on the day of the events.

Departments:

Gallery

Between 2 successful Galerie opening and the artist Christmas market. The Gallery is doing great. We are going to lose Natalie at the end of the month, and we will have to make sure not to drop the dynamic of interest for the Gallery.

Executive Director's Report

Theatre

In November we had Murray McLauchlan, Louisiana Hayride Show, Sharon, Bram & Friends, and the School District Fall Band Concert. This month we have already had the Northern Lights Youth Choir, and the start of the High School musical, Mama Mia. Up next is Studio 2 Stage's dance recitals and The Nutcracker. Our next NPCC performance is Cheng2 Duo in January, JJ Shiplett and Brendan McLeod in February.

-Oliver-

Chocolate Festival

The Cultural Centre has taken on the task of organizing the Chocolate Festival in February as PAGES has indicated that they were not going to run it this year. We have had some great interest online about it since we announced it 2 weeks ago. We will be looking for home bakers and volunteers for that day so please spread the word.

-Oliver-

Cafe

The cafe was bustling, and the usual casual help was more challenging to obtain. Management will propose more support for cafe management.

Preschool and Out-of-School

They are both working great, having one more staff for the out of school helped us filling for sick days or leave.

Maintenance

Working with the city guys for all the leaks around the building.

Install a big hooks and took down after the workshop in MP Room.

Arrange a First AID training for all the staff members in January 2019.

Changed some Light bulbs in building.

Change lights bulbs of Exit Signs.

Pod Lights were added in Dance room.

Installed a shelves in café storage.

Replaced the stove in café with other stove.

Create a Board with photos of our friends who are suspended from NPCC.

Fix the wall under the sink in Library washroom.

Installed an internet cable for ATM machine in Dance room for Bar use.