

Stage North Theatre Society

Minutes Stage North February 19th, 2018

Attendance:

Monica Maika, Dennis Szalai, Bronwyn Hall, Teela Gould, Kevin Smith, Emry Mika, Stevi Eby, Sue Popesku, Elysia Cruz

Not available: Blair Scott

Meeting called to order 6:36 pm

Additions to the agenda: Emry- membership and correspondence. Teela- 'Procedures for contracting out Stage North'

Minutes from last meeting: Suzanne motions to approve minutes Emry seconds. All in favour.

New Business: 'Vagina monologues' lapel mic's: is this something we can help them with? Concerns about damage and training mentioned. **Monica will contact the 'Vagina Monologues' production team to see if they would like to borrow Stage North mic's. Bronwyn will send mic contract to Monica.**

Bronwyn motions that 'if Vagina Monologues' require our mic's we will lend them to them if they sign the contract. Monica seconds, all in favour, Kevin abstains.

Business arising: 50/50 final draft of procedures: Monica to add date and final draft to 50/50 procedures, will email board. **Tabled to next meeting.**

Roles and Responsibilities: Emry will update these for the April meeting. **Issue tabled until next meeting.**

Stock levels: Have a tentative list. **Tabled to next meeting.**

Theatre BC: Stevi has spoken to Ellie about writing a testimonial.

Next Year's Season: March 1st date for people to express interest. Date to hear pitches/submissions will be March meeting. Nutcracker will be part of the next season of Stage North.

Reports:

Treasurer: Sue presents the treasurers report as of Feb 19, 2018. Sue motions to approve the financials as presented, Teela seconds, all approved. Kevin Smith abstains.

Grant application to Arts Council is complete. Sue answered the survey that the Arts Council sent around.

Stage North will receive an official ask to join the community building funds society if/when it gets going.

Productions:

- Space Schedule: Stage Mangers and Producers have been added to google docs. Changes are being made. Is working well. Space scheduling for the 3 shows in May/June discussed briefly, **discussion will continue next meeting.**
- Bordello of the Damned: Is sold out already. Oil Wives are very excited. Dress rehearsal will be Friday March 2nd, will be open to members. **Emry will email out the invitation to members to**

watch the dress rehearsal; open to current members ONLY. Bronwyn is willing to check in members that attend to make sure memberships that have been paid.

- Mary's Wedding: Emry will send out an email with items that are needed for the show to the membership. Poster design is underway. Promoting the upcoming 2 shows ASAP mentioned. Rehearsing, working on costumes, working on sound. Hoping to work with the museum and the library for promoting/advertising.
- Blackbird: **Emry will check on Space capacity for next meeting.** Have been rehearsing, is moving forward. Not sure if the rights have been applied for; Sue will ask Rob.
- Always, Patsy Cline: Has been approved by email votes to go forward for 1 show for Bright Nights in June at the Cultural Centre. Have to sign contract with Cultural Centre. All tickets will be \$25.00. Concerns about 'Patsy' not being advertising on the Bright Night Facebook event brought up.
- Facilities: Have added shelves for each production. Still working on organizing. Please keep the Space clean. Discussion about props being stored and props being used for shows and where to put them. Props organizing and cleaning will continue to be on-going, summer will be a better time.
- Workshops and script readings: Looking for a space as an alternative to the Stage North Space as the Space is booked for February. Will look to find a night at the Space in March.
- Bylaws: need to get together to have meeting.
- Props and Costumes: See above discussion.
- Website: **Emry is looking for previous play rehearsal shots, show shots please email them to the Executive Director email. Emry is looking for an updated membership list. Sue will email it to her.** Chrystal cup is looking for volunteers for this weekend. Emry receives requests for groups/individuals that can come to FSJ. She will forward them to the Cultural Centre.
- Lighting/Sound equipment committee: Will continue working on this.
- Policies and Procedures for Dinner Theatre/Contract Work: Teela suggests that we need policies or procedures for any upcoming Dinner Theatres and/or contract work. Sunday April 8th 11:00 am-1:00 pm workshop Emry will facilitate, Teela will be the recorder at the Space. Question about 'Bordello of the Damned' program and if we need to have a board decision on how the sponsors are included. Oil Wives are okay with sharing the program with Stage North.

Meeting adjourned: Emry motions to adjourn 8:09 pm

Next meeting: Monday March 19th @ 6:30 at the Space.

Stage North Theatre Society

Minutes Stage North March 21st, 2018

Attendance: Monica Maika, Teela Gould, Kevin Smith, Emry Mika, Sue Popesku, Suzanne Lawson- 6:03 pm, Blair Scott- 6:54 pm
Quorum achieved

Not available: Bronwyn Hall, Stevi Eby, Dennis Szalai

Not in attendance: Elysia Cruz

Meeting called to order at 5:47 pm Emry motions to call meeting to order, Monica seconds, all in favor, motion passes.

Additions to the agenda: North Peace Pride Society.

Minutes from last meeting: Emry motions to approve minutes, Suzanne seconds. All in favour, motion passes.

New Business-

Trade Show: Kevin, Emry, Monica willing to lead this. Emry will schedule and email volunteers. Monica will be in charge Friday, Kevin will be in charge Saturday/Sunday. Teela and Kevin will check on the supplies prior to the trade show. Teela asks that the email makes very clear who is in charge on which day when emailing volunteers. Sue will be willing to deal with the money. **Emry motions to approve that Stage North volunteer to clean up for the Trade show, Monica seconds. All in favour, motion passes.**

Workshop Sunday: Emry is facilitating the meeting; Teela is recording the meeting. Suzanne will not be able to attend. Breakfast will start at 10:00 am, Monica will bring syrup, Kevin will pick up coffee, Blair will bring waffle maker and mix. Meeting time will be from 11:00 am-2:00 pm.

Next board meeting date: Wednesday April 11th at the Space at 7:00 pm. *Artspost is free possibly Tuesdays, Wednesdays (Wednesdays are preferable) for free (workshops are paid).*

North Peace Pride Society: Monica brings a sponsorship package from the North Peace Pride Society. Saturday June 2nd 2:00pm is the next Pride walk. Are in-kind donation options- entertainment, participating in the walk. **Action: Monica will ask about 'entertainment options'. Monica will ask for a digital copy of the sponsorship package.**

Business arising:

50/50 policies and procedures: Monica emailed out the final version. Mary's Wedding would like to do a 50/50 draw, Stevi will be in charge of it- she will fill out application form. **Monica motions that we approve the changes made to 50/50. Suzanne seconds, all approve, motion passes.**

Roles and Responsibilities: Emry will update these for the April or May meeting. **Issue tabled until next meeting.**

Stock levels: Dennis not at meeting. **Tabled to next meeting.**

Next Year's Season: Have only received 1 entry so far. Ted Sloan put in a proposal for 'She Kills Monsters'. February 17-March 2 2019 at the North Peace Cultural Centre. Question- Why is Ted looking to bring up a certified fight choreographer when he is a certified fight choreographer? Emry (proposed producer) says that he would not like to do more than 1 job (Direct and Choreograph). **Emry will ask Ted**

to do up a budget, will be emailed to the board. Ted would like to do primary auditions in May (home for 2 week). Lighting designer would be willing to do a workshop during tech week? Emry will ask Ted if this is correct. Could use teenagers but not children as actors. Will be discussed at next board meeting.

Reports:

Treasurer: Sue went over the money spent since last meeting. Sue has given Dennis a float of \$100.00 asking him to give her receipts. Bordello of the Damned second weekend was paid \$1000.00 for the second weekend not \$1200.00.

Rotary cheque presentation 12:00 tomorrow- Suzanne and Monica will attend.

Productions:

- Bordello of the Damned: Went well, curling club was great to work with, cast and crew was fed for free both weekends. Audience was great, show was well received, audience liked being able to interact with actors. If we do another similar show would be great to schedule more than 1 show. Action: Bordello has bags of stuff at the Space that need to be put away; Kevin is speaking to Amy about a date to go to Space to clean up. Sue mentions that the Cultural Centre may like to borrow the doors for Bright Nights. Monica mentions that lessons learned from dinner theatre would be great for April Workshop.
- Mary's Wedding: Poster is completed, going in for test print this week. Set is almost built, costumes being worked on. Monica has asked Blair if he would be willing to come in as a second set of eyes for specific scenes.
- Blackbird: Emry says that the Space has been approved for 60 people for a show night, but the space was 'turned the other way'. If we need to be re-approved for different amount of people contact fire department. Have found portable toilet for free. Action: Cultural Centre is selling tickets for 90 people- Sue will follow up.
- Always, Patsy Cline: Band will start to rehearse beginning of May, actors will meet before that. Need to find a steel guitar player, guitar player, 1 back-up singer. Blair believes he has found a space to rehearse in. Tickets are on sale now. Rights have been paid for, materials have been sent back, some confusion with materials. Advertising will start Monday, did not want to have confusion with Bordello's second show.
- Facilities: Dennis not at meeting. Tabled to next meeting.
- Workshops and script readings: Bronwyn not at meeting. Tabled to next meeting
- Bylaws: Suzanne is working on them.
- Props and Costumes: Ginger Alexander is borrowing costumes for Oliver for Dr. Kearny; Emry will return the costumes that she borrowed for Little Mermaid.
- Website: Emry is still looking for rehearsal pictures from old shows.
- Lighting/Sound equipment committee: Have not met yet. Mic's should be involved if we are looking to get grant money. Over the ear mic's would be the best ones to buy. Audience chairs, pipe and drape would be great additions to equipment request.

Meeting adjourned: Emry motions to adjourn 7:21 pm

Next meeting: Wednesday April 11th @ 7:00 pm at the Space

Stage North Theatre Society

Minutes board meeting June 18th, 2018 Stage North Space 6:30 pm

Attendance: Kevin Smith, Emry Mika, Dennis Szalai, Bronwyn Hall, Stevi Eby, Elysia Cruz

Not available: Blair Scott, Susanne Lawson, Sue Popesku, Teela Gould

Not in attendance:

Minute Recorder: Bronwyn Hall

Meeting called to order 6:29 pm.

Additions to the agenda: No additions to the agenda. Stevi motions to approve the agenda, Kevin seconds, all in favour, motions passes.

Minutes from last meeting: Stevi motions to approve minutes, Dennis seconds, all in favour, motion passes.

Minutes from the April contract Workshop: no corrections.

New Business:

Stage North AGM will be held Saturday August 18th. Stevi and Emry will send the information to the membership via email and social media.

Business arising:

Next Year's Season:

- Kevin asks Stevi to compile a list of events and show dates for next season.
- Complete Works of Shakespeare: Sarah Lyons will direct, Ted Sloan will produce. Discussion about open auditions; will be no open auditions. Money in budget for venue set up discussed. 'Pay what you can' performance discussed-matinee. Will be performed 2 weekends in early November, venue TBA. Pricing discussion: Adults \$20.00, lower price for seniors. Emry motions to approve Sarah's proposal for Shakespeare Abridged @ \$20.00/ticket and a negotiable matinee price, Stevi seconds, all in favour, motions passes.
- Toni and Tina's Wedding: Discussion about Stage North contract; may require addendums for this production. Emry motions to approve Toni & Tina's Wedding for January time slot pending both parties sign and approve contract, Stevi seconds, all in favour, motion passes.

Roles and Responsibilities (Production and Board): Emry will send these out prior to the AGM.

Stock levels: In progress.

Workshop Stage North contract work: In-depth discussion took place. *Can contract be adapted on a case-by-case basis?* Stevi motions to approve the contract for co-productions with acknowledgment that case-by-case addendums may arise and will have to be voted on by the board at that time, Emry seconds, all in favour, motion passes.

Reports:

President's:

Treasurer: Kevin handed out Sue's financial report. Some questions from the report- advertising costs of \$262.00, bathroom facilities for Blackbird are not correct amount. Blackbird to be reimbursed for registrations. Amy Davidson paid for black fabric that she inquired about and purchased from Stage North.

Productions:

- Mary's Wedding: going to Mainstage as a workshop play.
- Blackbird: won Best Production at the Peace River Zone festival, going to Mainstage.
- Always, Patsy Cline: did well.
- Scheduling: Discussion about scheduling the Space for next season. Emry mentions that the Jan/Feb shows may be able to use the NPSS drama room Emry to email directors alternate venue options. *Suggest meeting with all directors and stage managers.* Discussion about using Google docs for scheduling- may need to teach productions how to use it.
- Auditions: Emry to email directors to find a time to do open auditions. Board would like to see 2 weekends or 2 separate days.

Facilities: Rent may be increasing. Is a gap around the building.

Workshops and script readings: Oliver is interested in a production and advertising workshop in September.

Bylaws: Teela will send out a draft copy of these to the board. To be reviewed prior to the AGM. Will be presented to the board on July 16th.

Props and Costumes: Nothing to report.

Website: Emry will continue to work on this, she needs pictures!

Lighting/Sound equipment committee: will continue to be worked on after Mainstage.

Meeting adjourned: Dennis motions to adjourn 9:03 pm.

Next meeting: Monday July 16th @6:30 pm at the Space

Stage North Theatre Society

Minutes Stage North September 4th 2018

Attendance: Teela Gould, Kevin Smith, Sue Popesku, Dennis Szalai, Bronwyn Hall (arrived 6:55 pm)
Oliver Hachmeister, Stevi Eby, Cynthia Vance, Kaymia Wheat (left 8:55 pm)- non board member.

Not available: Elysia Cruz

Not in attendance: Rob Laventure, Blair Scott

Meeting Kevin called to order 6:36 motions, Teela seconds, all approve.

Additions to the agenda: No additions to agenda.

Stevi motions to approve agenda, Dennis seconds, all in favour.

Minutes from last meeting: Dennis motions to approve minutes Teela seconds. All in favour.

New Business-

- Societies Act Transition: Teela transitioned Stage North to the new societies act and sent in our new bylaws that were passed at the AGM. She also registered Stage North's AGM and update board members.
- Mega Lottery: Sue asks if someone wants to take over running the Mega Lottery this year. We are waiting for tickets from them.
- One stop registration- Stage North can attend, let people know of auditions. **Kevin will follow up with finding someone to attend.**

Business arising:

Auditions: Saturday September 15, Sunday September 16 from 10:00 am- 4:00 pm at the Space. **Stevi will make up audition sheets. Stevi will help with auditions, Teela is willing to help on Saturday if Stevi is not able to.**

Day of Disaster- Saturday Sept 15 @ 8:00 am. 9:00 am-12:00 pm. Discussion about 'day of disaster' times overlapping audition times. Oliver moves that Kevin will contact the directors that signed up for the day of disaster and let them know that the board believes that they should back out of disaster day to be at auditions. Bronwyn seconds. Oliver, Stevi, Cynthia, Teela, Bronwyn, Sue, Dennis approve, Kevin Smith opposes, motion passes. Sue needs more people for Day of Disaster including a make-up person.

Raffles: 50/50 for 3 productions. **Bronwyn will take responsibility to find someone to do this for each show.**

Roles and Responsibilities (Production and Board): Sunday October 14th @ Space 11:00 am breakfast 12:00 meeting. Sue hands out old Stage North roles and responsibilities. Kevin asks for the board to read over the old roles before the workshop. Discussion about google docs scheduling.

Stock levels: Dennis has a list of stock levels, not formal yet. Teela's asks for a budget around the stock levels. **Dennis will have this for the next meeting.**

Reports:

Elysia Cruz - elysiaquencruz14@learn60.ca

Lauren

467 Williams Cres. PG BC, VAN 1Y1
info@boundtcreate.com

President's:

Treasurer: Sue hands out financial report as of August 19th. Received \$24,500.00 from gaming. Sue presents budget for next year. Stevi motions to move the money in the savings account to be internally restricted for capital expenses, Oliver seconds, all in favour, approved.

Bronwyn will email out a financial report from Mainstage by September 11th.

Kevin asks about Bell Media, Moose, Ideal, Alaska Highway News and in-kind sponsorships. Dennis will meet with the new publisher at the Alaska Highway News. Sue will follow up with Bell, Moose, Ideal.

Sue asks about who in Stage North is doing the programs for the season. Cynthia will work with Sue on programs. Cynthia will be the board contact person for Ideal this year. Cynthia will do up a template for programs and run it by Stevi.

Productions: Auditions have been sent out by email and social media. Stevi will speak to Ted about rehearsal schedule for Shakespeare. Discussion about Alaska Highway News arts reporting, may be possible for Stevi to submit articles/pictures this year. Nutcracker auditions for children (non-dancers) are scheduled for September 21st Stevi and Oliver will send this out on facebook and email. Oliver will follow up with Shawna.

Discussion around keeping children in mind over the course of the season.

- Complete Works of Shakespeare Abridged: Kevin will invite Ted or/and Sarah to next meeting.
- Nutcracker:
- Tony and Tina's Wedding:
- She Kills Monsters:
- Who's Afraid of Virginia Woolf?:

Facilities: Dennis will bring new tools 'wish list' to the board next meeting. Still have items wanting to sell. Dennis has money from tool sales in a separate account.

Workshops and script readings: Bronwyn will have some workshop dates set up in time for auditions in order to let people know. She will send info to Oliver and Stevi. Stevi is willing to help with a children's workshop. Kaymia brings up that Beards Brewing may be interested in partnering with SN.

Props and Costumes: Bronwyn mentions she would like the board to consider giving Teela cart blanch to put together a committee to go through props and costumes by next AGM. Suzanne is willing to come in and help with props and costumes. Oliver mentions the committee thinking about policies and procedures, throwing out junk, cataloging etc. Oliver moves that the board strike a committee who's mandate is to purge props and costumes by the next AGM. Stevi seconds. All in favour, Kevin abstains. Teela agrees to head up the costume and props committee.

Website: Kim Huynh does websites for businesses and non-profits, Bronwyn did ask for a quote and never received one. Kim spoke to Oliver at the AGM and offered to send tips and tricks for running it ourselves. What do we want our website to accomplish? Current information, ticketing information, archives options of what could be on the website. Oliver is willing to work on the website, Stevi would be willing to help. Oliver asks for any suggestions to the website- please email him.

Lighting/Sound equipment committee: Have had a meeting and have a list, need to find pricing.

Sue brings up closed board meetings and suggests that we have 1 month board meeting and then the next month we have open board meetings for non-board members to attend meetings. Oliver suggests having 4 board meetings open to the members with a scaled back agenda. In-depth discussion around non-board member learning to be treasurer. Oliver mentions board members having committees and having those committee vice-chairs attend board meetings. **Issue will be brought up at next meeting.**

Kevin motions that board meetings be open to board only but open to invitations to non-board members as needed. Dennis seconds all in favour approved, motion passes. Oliver stepped out before vote for a phone call.

Meeting adjourned: Dennis motions to adjourn 9:37 pm

Next meeting: Space September 25th @ 6:30 pm

Stage North Theatre Society

Minutes Stage North October 23rd, 2018

Attendance: Teela Gould, Kevin Smith, Dennis Szalai, Bronwyn Hall, Oliver Hachmeister, Cynthia Vance, Rob Laventure, Elysia Cruze, Emry Mika non-board member left at 6:45 pm, Kaymia Wheat 6:48 pm arrived

Not available: Sue Popesku, Stevi Eby

Not in attendance:

Board members conflict of interest with any agenda items? No conflicts

Meeting called to order 6:35 pm.

Additions to the agenda: No additions to the agenda.

Rob motions to approve agenda, Bronwyn seconds, all in favour.

Minutes from last meeting: Bronwyn motions to approve minutes Dennis seconds. All in favour, Kevin abstains.

New Business: Oil Wives have approached SN to do a Murder Mystery, Suzanne is willing to SM and liaison, Dallas & Kevin willing to direct, Ashley (Oil Wives) produce. Oil Wives will arrange venue, arrange dinner, sell tickets. Ashley will check on dates with Curling Rink, Kevin is pushing for late March dates. Looking at a pirate theme, 10-15 people approx. Kevin connected with Blair and Emry around rehearsal space conflicts. Friday and Saturday shows- 100 seats per show, around \$1000.00 per show offer from Oil Wives. Bronwyn asks for a budget, Teela asks for the contract to be signed. Budget, contract, official amount given by Oil Wives will all be needed. Budget will be needed before board is able to approve. *Is there an alternative space for this production?* Last added production instead of next production mentioned as to who gets first Space requirements.

Business arising:

Roles and Responsibilities (Production and Board): Sunday November 18th @ Space 11:00 am breakfast 12:00 pm meeting. Kaymia will bring the waffle maker. Board Executive positions to be added to the next workshop agenda- Kevin Bronwyn Blair to research before next workshop.

Discussion items from last workshop:

- Board gives new board 'recommendations' 2 months prior to the AGM.
- Better communication to membership: newsletter every quarter- let the membership know what the board is up to. Bronwyn- we need to invite membership in, she mentions that we need people involved in all aspects of SN. Newsletter- link to website, link to facebook, department updates, Action item: all board members will try to write one article around what's going on with SN, send to Oliver.
- Review insurance (directors insurance) on annual basis? Will review this at next meeting.
- Charitable status- how do we get this back? Will review this at next meeting.
- Agenda conflicts- to be added to every agenda after meeting is called to order.

Stock levels: Dennis has emailed a supply list and it has been approved by email vote. **Blair, Bronwyn, Rob, Dennis, Stevi, Kevin, Oliver all voted yes.** Dennis will speak to all cast and crew at the first rehearsal of every show around the 'stock levels' and usage of the items at the Space. **Wood has arrived.**

Sponsorships: Dennis will speak to Alaska Highway News. No update from Moose FM.

Open to members board meeting- November: Agenda- discussion about having a limited agenda pros and cons. Oliver will have a new membership list for the board meeting. Wednesday November 21st 6:30 pm. Cynthia and Elysia will bring donuts. Agenda will just be reports from committees. **Monday November 26th 6:30 pm will be board only board meeting.**

Reports:

President's: move to last spot on agenda.

Treasurer: Kaymia gives treasurer's financial report written by Sue Popesku.

Productions:

- **Complete Works of Shakespeare Abridged:** Kevin, Teela, Oliver met with CWSA cast and crew and the production mentioned that they are having some actor issues - one is looking at a job that would take them out of FSJ for 3 weeks and 1 that is overwhelmed and may be backing out. They would like to postpone until a later date, the board members mentioned to them that they will have to come back to the board for approval once they know when/if they would like to do this. Oliver speaks in his role of manger at Cultural Centre and mentions that the Cultural Centre may be looking at a cancellation fee for canceling the Cultural Centre dates that have been reserved. Discussion on re-casting vs cancelling productions. Kevin speaks to email from Sarah Truscott Director of CWSA.
- **Nutcracker:** Looking at decorating the Cultural Centre lobby for Nutcracker - November 9th and November 10th and are looking for help. Rehearsals have started with dancers, still looking for male adults for first scene. They will be in the Space painting flats on weekdays.
- **Tony and Tina's Wedding:** Blair had read through Saturday. Next one is scheduled for Sunday or confirmed parts will be Sunday, board members have different views on what is happening.
- **She Kills Monsters:** Rights are different then quoted: \$450 original - \$1500 new Canadian. Are any of the schools using the fight choreographer? Emry says that she will be using the FC, will ask the other schools soon. Emry and Stevi are co-producing. First rehearsal Saturday evening - read through. Kevin asks if the FC is available for workshops, Emry will get his contact information. Teela mentions that we as a board we need to pay better attention to the rights, maybe ask people when people submit productions for the new season to submit rights request as well. Ted may approach JP Wood to be Assistant Director. Bronwyn motions that we continue with the new budget as presented by Emry for She Kills Monsters Rob seconds, all in favour, Kevin abstains.
- **Who's Afraid of Virginia Woolf?:** Hoping to have production meeting when Sue returns, looking to have first read through soon.

Facilities: Tool list has been emailed to the board, Sue is looking at grants. *Bronwyn asks if she is waiting to put through a grant until lighting/sound committee has a list?* Maintenance people will be here tomorrow to fix the crack/wall, electricians possible to be here tomorrow as well - looking at replacing the lights in the Space, will be looking at the roof leaking, breakers as well. Have permission to put some storage in the back room- Dennis has put tools that are waiting for sale there. Building new paint cabinets, tool cabinets.

Workshops and script readings: Have had questions on upcoming workshops on facebook. Bronwyn is trying to organize dates for the 'Mainstage' workshops.

Props and Costumes: Looking at coming into Space Nov 3rd, waiting to see if its free. Teela has spoke to Ariana Westegard and Amy La Hay and they are willing to help out.

Website: Oliver will add member's board meeting, poster for Nutcracker. New website questionnaires to board about what they would like to have on website will be coming. Cynthia will get ahold of Sue to speak to her about programs for Nutcracker. Bronwyn makes a motion that Stage North purchase Corel. Discussion around Corel and purchasing laptop(s) in the future.

Lighting/Sound equipment committee: Have a meeting scheduled for next week.

Meeting adjourned: Elysia motions to adjourn 8:51 pm

Next meetings: Space Wednesday November 21st @ 6:30 pm open to members board meeting, Monday November 26th 6:30 pm just board members. Sunday November 18th 11:00 am breakfast, 12:00 pm workshop meeting.

Stage North Theatre Society

Open Board Meeting Minutes Stage North November 21st, 2018

Attendance: Dennis Szalai, Kaymia Wheat, Sue Popesku, Brenda Zohren, Cynthia Vance, Rob Laventure, Kevin Smith, Oliver Hachmeister, Teela Gould, Bronwyn Hall

Not available: Elysia Cruz, Stevi Eby, Blair Scott

Meeting called to order 6:31 pm

Conflicts of interest: No conflicts

Additions: No additions

New Business: No new business

Reports-

Presidents: Shakespeare's not going on as scheduled. Stage North is selling Mega Lottery tickets.

Treasurers: Sue asks about doing 2 treasures reports in one month for both board meetings. Kaymia is going to BC Gaming meeting tomorrow evening. Rights for She Kill's Monsters are in US funds- \$2000 + in Canadian. Oliver mentions the budget template and mistakes on rights this year and putting on a workshop around this. Oliver is willing to work on a budgeting part of this workshop.

Productions: Going to add Town Wall/Energetic City/Fort St. John Community Calendars to promote all shows. It's free and a lot of events are posted there as a 'hub' of what is happening in our community. Nutcracker- will be a float for Nutcracker. Kevin mentions that there will probably be a work bee to decorate for parade. Our first official play of the season. November 9th we had volunteers from Stage North and Studio2Stage decorating the lobby of the NPCC, everything went well and we snapped some pix for social media. Posters and up and out, we have a few different templates, so each week, a new poster will be uploaded to social media. Shawna has been in contact with Moose as well to promote on air. Need to have more men involved in first scene. Program for nutcracker- Sue asks Cynthia about program for Nutcracker and if she has a program to do the programs. Sue will do program for Nutcracker.

Tony N Tina's Wedding- Rehearsals are under way. A lot of their promotions will be working with Rotary. She Kills Monsters- Team has had their first read through- rights are officially purchased with new approval from board.

Who's Afraid of Virginia Woolf?- Team has had their first read through.

Facilities: Have new lights, roof may have been fixed, outside has been insulated. Dennis will be speaking to them about shop lights.

Workshops and script readings: 1 scheduled for Wednesday November 28th workshop will be on Mainstage workshops 7:00 pm at Space, interview format and 1 exercise. New year focus on other ideas- lighting, how to submit a play. Bronwyn will get a hold of fight choreographer to see what he is willing to do for workshops. Suggest that we charge for fight workshops. Oliver suggests members and non-members price. Sue speaks about BC Gaming and them mentioning that we have to be open to community members for workshops, 'have serve our non-members'. Kaymia speaks about the gym that she works for being willing to be open/partner for fight choreographer workshops as an in kind donation.

Props and Costumes: Teela has Suzanne Lawson, Ariana Rae, Amy La Hay on her committee. They have done some work on cleaning and purging costume room. Mike Sowers has asked if he is able to purchase the suit he wore for Buddy Holly for \$150.00. Teela motions that Stage North sell the suit to Mike for \$150.00, Sue seconds. Concerns are brought up about not being able to find the pants that go with the jacket. Kevin and Kaymia volunteer to look for the pants that go with the coat. All in favour, Kevin abstains. Kevin mentions that Tanner is missing his boots that he lent to Mary's Wedding, Kevin will speak to Mary's Wedding crew about this issue.

Website: Oliver will update the website with workshops and Nutcracker. Oliver will speak with Blair about Tony N Tina's tickets etc. Oliver mentions website re-design.

Lighting and Sound equipment committee: Dennis asks if the tool wish list grant has been asked for? Sue will see if she can find a grant (approx. \$4000.00) that will give funds for tools. Gaming capital funds grant mentioned- mentioned that this grant ask could have been for tools and lighting/sound equipment. Committee will meet again. Oliver has looked at SN laptop, still runs, runs windows XP that Microsoft will not support. Discussion around needing 2 laptops, Corel draw, programs for lighting and sound. Adobe creator license discussed as an option- annual subscription needed. Oliver will see what programs are available (to create programs) and if they are available for both Mac and Windows.

Bronwyn asks if the people who didn't get cast get called? Sue says no that people were not called. Brenda mentions conversations she has had with members and that it doesn't feel good to not get called and not know if/when productions are cast, she mentions an email would work. Discussion around emailing the people who auditioned and did not get called. Discussion around specific productions taking on people for mentorship. Oliver will draft an email and will send it out once board has looked at the draft. Oliver will need a list of people who didn't get cast.

Meeting adjourned at 7:43 pm.