

Fort St. John Community



**ARTS
COUNCIL**

"Shaping Today, Inspiring Tomorrow"

The Fort St. John Community Arts Council is seeking an Executive Director

Are you passionate about the Arts? Your skills and experience can strengthen the Arts and Cultural activities in this community.

The role of Executive Director will involve:

- Delivery of Arts Council programs and events.
- Day to day management of the Arts Council office.
- Promotion and advertising of Arts Council programs and events.
- Updating the Arts Council website.
- Compilation, printing and distribution of "The Reflection" newsletter.
- Liaise with community groups regarding local arts and culture activities.
- Distribution of minutes and reports of board meetings.

We are looking for someone who is passionate about the arts, but does not need to be involved directly in the arts. The position requires someone who is versatile and adapts easily to changes. A friendly and courteous manner is must, as well as good organization and communication skills. Previous bookkeeping experience is useful. The position is best suited to someone with experience working in the non-profit sector, or a management position. A previous connection with the arts is an asset but not necessary.

The start date for this position will be February 25, 2008 at the earliest.

The position is 30-40 hours per week with competitive wages.

Please fax, e-mail or send resume to:

Fort St. John Community Arts Council, Box 6474, Fort St. John, BC V1J 4H9

Fax 250-787-9781, fsjarts@telus.net.

The closing date for this position will be February 15, 2008.

*The FSJ Arts Council thanks all applicants in advance;
however only those candidates selected for an interview will be contacted.*

Feb 1, 2008

11707

Northeast NEWS

SEEKING EXECUTIVE DIRECTOR

Are you passionate about the Arts? Your skills and experience can strengthen the Arts and Cultural activities in this community.

The role of Executive Director will involve:

- Delivery of Arts Council programs and events.
- Day to day management of the Arts Council office and ArtsPost.
- Updating the Arts Council website.
- Compilation, printing and distribution of the "The Reflection" newsletter.
- Liaise with community groups regarding local arts and culture activities.
- Distribution of minutes and reports of board meetings.

We are looking for someone who is passionate about the arts. The position requires versatility and must adapt easily to changes. A friendly and courteous manner, and good organization and communication skills are a must. Previous bookkeeping experience is useful. The position is best suited to someone with experience working in the non-profit sector, or a management position. A previous connection with the arts is an asset but not necessary.

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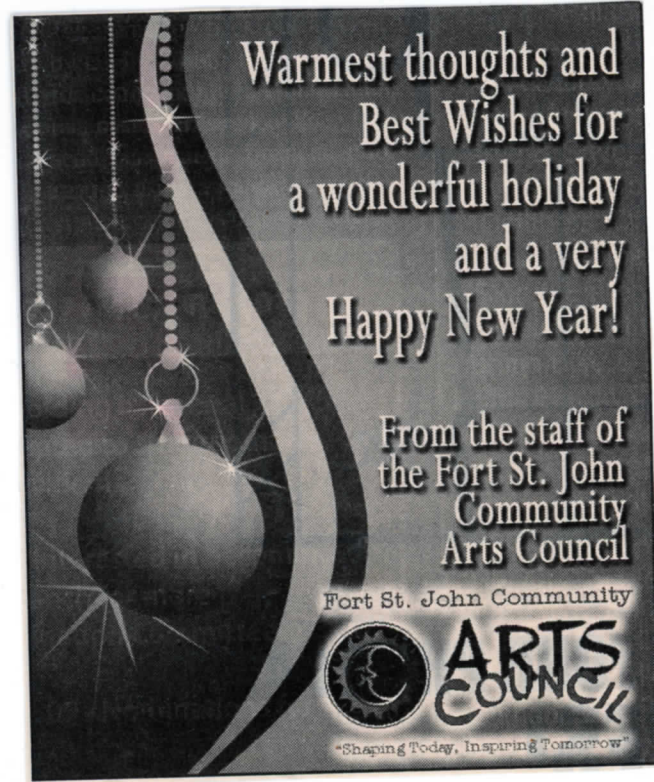
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Warmest thoughts and
Best Wishes for
a wonderful holiday
and a very
Happy New Year!

From the staff of
the Fort St. John
Community
Arts Council

Fort St. John Community



**ARTS
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"Shaping Today, Inspiring Tomorrow"

GIVES Christmas

DECEMBER 3 - 6PM

FESTIVAL OF TREES GALA
DINNER AND AUCTION

NORTHERN GRAND / QUALITY INN

TICKETS ON SALE AT NORTH PEACE
CULTURAL CENTRE

PRESENTED BY:

JOIN IN ALL THE FUN!

Fort St. John Community



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